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INVENTORY OF THE COUNTY ARCHIVES

OF INDIANA

Prepared by

The Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

NO. 81. UNION COUNTY (LIBERTY)

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Indianapolis, Indiana

The Historical Records Survey

August 1937

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NOTA BENE

Pages lacking in this book:

- 1 blank pages left in the draft
- 2 blank pages left for later maps, drawings, charts etc which were never completed
- 3 editorial material of a general nature which may be found in the printed editions of these Inventories.

W.H.
-Indianapolis

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DIAGRAMMATIC SOIL AREAS UNION COUNTY

STATE PLANNING BOARD
OF INDIANA
1936

LEGEND

-  STATE AND U.S. HIGHWAYS
-  IMPROVED ROADS
-  DIRT ROADS
-  TOWNS



PART A. UNION COUNTY AND ITS RECORDS SYSTEM

HISTORICAL SKETCH

Union County lies on the eastern border of the state a short distance below the center. In size this county is next to the smallest in the state, its rectangular area being only fourteen miles north and south and twelve miles east and west. Union County is bounded on the north by Wayne County, on the east by the State of Ohio, on the south by Franklin County, and on the west by Fayette County. The western part is hilly and considerably broken while the remainder is undulating but more regular in contour. There are six townships: Brownville, Center, Harmony, Harrison, Liberty, and Union. The two incorporated towns are Liberty and West College Corner.

The settlement and organization of Union County follows by some two hundred years in the natural sequence of events commencing with the founding of Jamestown by the English in 1607. The French, also intent upon exploiting this little known continent established a post at Quebec in 1608. It was the French who first explored and claimed the region in which Union County is now a political unit. Finally rival claims and intrigues led to what is known as the French and Indian War culminating in the Treaty of Paris, February 10, 1763, by which this region was ceded to Great Britain. During the Revolutionary War George Rogers Clark of Virginia defeated the British in the west and in December, 1778,

Virginia extended jurisdiction over the territory north and west of the Ohio River naming it Illinois County. At the successful conclusion of the war Virginia ceded Illinois County to the federal government and in 1787 Congress passed the Ordinance for its government and changed the name to Northwest Territory. From this Territory Indiana was provisionally organized in 1800, and admitted to statehood December 16, 1816.

While the white pioneers from the sea-board colonies were slowly and laboriously pushing their way westward, various tribes of Indians roamed over the region of which Union County is now a part. The advancing whites affected Indian life by causing the retreat of eastern tribes. Present Union County, it is believed, resounded at various times to the tread of the Shawnee, Miami, Potawatomi, and Delaware Indians. None of them left a lasting mark of their habitation.

Most of Union County lies in the tract secured in the Treaty of Greenville, August 3, 1795 from all the hostile Indian tribes defeated by Anthony Wayne in the battle of Fallen Timbers. The balance of the present county was obtained in Harrison's Purchase at Fort Wayne, September 30, 1809. Under county organization this area was first a part of Clark County. In less than a year--on March 7, 1803--it became a part of Dearborn County. On March 27, 1810, it was divided between the newly organized counties of Franklin and Wayne. The area was shared with Fayette when that county was formed December 28, 1818. To settle county seat disputes in

Payette and Wayne Counties, Union County was formed January 5, 1821, effective February 1st. The name of Union signifies the happy result it was hoped to attain in the older counties. The original boundaries were given in the charter as: "Beginning at the south west corner of section twenty-four in township thirteen range thirteen east second principal meridian, thence east to the south east corner of section one town ten range one west of the first principal meridian, thence north twelve miles to the north east corner of section twelve in town twelve range one west of the first principal meridian; thence west twelve miles to the north west corner of section twenty-five in town fifteen range thirteen east second principal meridian; thence south twelve miles to the place of beginning." (1) On January 16, 1826 a strip two miles wide was added on the south boundary.

Land hungry pioneers early invaded this section. Government entries were made in 1804. The name of John Templeton is given as the first settler. He settled on White River, in the northern part of the county in 1805. So many of the first arrivals were from South Carolina that they formed a South Carolina colony. In 1812, community block houses were built on the farms located in the northern part of the county, whose owners were Thomas Moffat and William Lewis. Also during those years of increasing settlement several grist and saw mills took their picturesque places along White Water River. In 1813, Wright Cook purchased the site now

occupied by the county seat. Two miles north of Liberty a tablet marks the place of birth on November 10, 1841 of Joaquin Miller, one of America's great poets.

The first county officials, elected in 1821, were Thomas Cully Aaron Stanton, and Jonathan Hunt, county commissioners; James Leviston, clerk, also acting auditor; William Youse, sheriff; and Thomas Casey, recorder. The first session of the circuit court was held in July, 1821 with Miles C. Eggleston presiding.

Commissioners named in the organizing statute to select a county seat failed in their mission. A new board, named in an act of December 31, 1821, reported their selection as Brownsville. This village was situated on White Water River in the extreme western part of the county. The location soon proved unsatisfactory, probably on account of its relative position, and a new site was ordered on December 21, 1822. In 1825, Liberty, close to the center of the county, was chosen and has since remained the county seat.

No courthouse was erected in Brownsville although several attempts were made with that end in view. Court, however, was held in that village in 1821, 1822, and 1823. A two-story brick courthouse was built in Liberty soon after it became the county seat. The building was donated. It served until the completion of the present courthouse in March, 1856. Damage by fire to this building amounting to \$678, occurred February 2, 1903. Repairs were made and today this old edifice presents a charming picture.

The ^{and}maxium population of Union County was reached in 1840
^

when it was 9,920. The 1910 census showed 6,260 and in 1930 it was 5,880. There are several reasons for this rise and fall of population. Many settlers from the East up to 1840 were content to stop in the eastern part of the state. Their overland journey was arduous and the interior uncertain. Then this virgin land was more productive, and game more plentiful than later. The land was cheap and neighbors near at hand. However, as reports spread of regions more fertile to the west and north, and of thriving towns, many settlers sought greater advantages farther on. Thus the exodus began to exceed the influx. In later years the industrial era had the same effect here as in other rural counties. One writer naively states that the decline in population was due to prosperous farmers buying their neighbors' land.

Local industries once supplied local needs but as better transportation developed a greater part of manufactured and processed goods was imported from points more advantageously situated. The last census shows ten establishments in Union County employing thirty-seven persons. General farming is the economic backbone of the county. Corn is the principal crop although in scientific farming popularity carried on it is rotated with other grain. Stock raising is a part of most farmers' work, and on many farms poultry is raised on a large scale.

(1) Laws of Indiana, 1820-21.
pp. 126-27.

SOURCES

BOWEN'S INDIANA STATE ATLAS. (220 pp. Indianapolis. B. F. Bowen & Co., Inc. 1917.)

ILLUSTRATED HISTORICAL ATLAS OF INDIANA. 462 pp. Chicago. Baskin, Foster & Co., 1873.)

INDIANAPOLIS NEWS. (10-12-29.)

PENCE, GEORGE AND ARMSTRONG, NELLIE C. INDIANA BOUNDARIES, TERRITORY, STATE AND COUNTY. (883 pp. Indianapolis, Indiana Historical Bureau. 1933.)

3. HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

Union County courthouse, now in its eighty-first year, is situated on a public square in Liberty. Constructed of rough-hewn stone, it is 114' by 71' in length and width, and 75' in height from the ground to the top of the clock tower, which rises above the main entrance. A small fire in 1903 caused small damage to the courthouse and the records, the records being mainly damaged by water.

The office of the agricultural agent is located in the basement, the offices of the clerk, the recorder, the sheriff, the assessor, the treasurer, and the auditor, on the first floor; the office of the superintendent of schools, on the second floor; and a storage room for records, in the attic.

Board of Commissioners

The records of the commissioners are housed in the auditor's office and record room, and the storage room (q.v., infra).

County Council

All records of the county council are housed in the auditor's office (q.v., infra).

Clerk of the Circuit Court

The clerk occupies a main office, a private office, and a record room, on the southeast corner of the first floor.

[No details on the private office are available at present]. The main office and record room, measuring 22' by 20' by 15' and 26' by 20' by 15' respectively, have wooden floors, plastered walls, and plastered ceilings, and are well lighted and well ventilated. The steel shelving in the main office is entirely occupied by 643' of bound volumes and 135' of unbound records in file boxes 13" deep -- comprising 52% of the clerk's records, all the coroner's records, 86% of the records of the circuit court, 75% of the records of the common pleas court, and 8% of the sheriff's records -- but space is available here for additional shelving. In the record room, in which are 16% of the clerk's records, 25% of the records of the common pleas court, and 13% of the records of the circuit court, the same conditions prevail. Ninety-five feet of bound volumes and 22' of unbound records in file boxes 10" deep are housed here. Thirty-two per cent of the clerk's records are in his private office. Users of the records in the main office and the record room are furnished with satisfactory accommodations.

Recorder

The recorder's office and record room, the former of which is 30' by 15' by 15' and the latter 20' by 13' by 15', are located on the east side of the first floor. Both have wooden floors and plastered walls and ceilings, and lighting and ventilation in both are good. The office houses 17' of unbound records in file boxes 10" deep; the record room, 198' of bound volumes. The shelving in both rooms allows ample space for expansion, and space can be

obtained in both rooms when additional shelving is needed. Fifty-nine per cent of the recorder's records are housed in his office, 40% in his record room, and 1% in the auditor's office. The recorder's office also houses a small quantity of the auditor's records; and the record room, all the surveyor's records. Adequate accommodations for users of the records are furnished in the office and record room.

Circuit Court

The records of the circuit court are housed in the clerk's office and record room, and the storage room (q.v.; clerk, supra; storage room, infra).

Common Pleas Court

Common pleas court records are housed in the clerk's office and record room (q.v., supra).

Sheriff

The sheriff's office, a well lighted, well ventilated room, occupies the northwest corner of the first floor. It has a wooden floor 19' by 12', plastered walls 15' high, and a plastered ceiling, and is in good condition, providing good accommodations for users of the records. These consist of 8' of bound volumes and 4' of unbound records in file boxes 10" deep and in bundles. Of the sheriff's records, 34% are housed in his office, 8% each in the clerk's and auditor's offices, and 50% in the storage room.

Coroner

All the coroner's records are housed in the clerk's office (q.v., supra).

Assessor

The assessor's office, for which no details can be obtained at present, houses less than 1% of the auditor's records. All the assessor's records are kept in the auditor's office (q.v., infra).

Board of Review

All records of the board of review are housed in the auditor's office (q.v., infra).

Board of Tax Adjustment

Records of the board of tax adjustment likewise are housed in the auditor's office (q.v., infra).

Treasurer

The treasurer's office and record room are located on the southwest corner of the first floor. The office is 23' by 20' by 15'; the record room, 16' by 12' by 15'. Having wooden floors and plastered walls and ceilings, both rooms are in good condition and are well lighted and well ventilated. The office houses on steel shelving 4' of bound volumes and 9' of unbound records in file boxes 7" deep; an additional 9' are housed in filing cabinets,

making a total of 18' of unbound records. Twenty-three feet of shelving in this room are unoccupied. The record room is equipped with 163' of shelving on which are 31' of bound and 7' of unbound records. Five per cent of the treasurer's records are kept in his office, 4% in his record room, and the remainder in the storage room. A small portion of the auditor's records are also housed in the treasurer's office, which, with the record room, provides satisfactory accommodations for users of the records.

Auditor

The auditor's office and record room lie on the west side of the first floor, between the treasurer's office and the sheriff's office. Both office and record room have wooden floors and plastered walls and ceilings. Measuring 27' by 20' by 15', the office contains 54' of bound volumes and 72' of unbound records in file boxes 10" deep, housed on wooden and steel shelving, 3' of which are unoccupied. Space can be obtained here for additional shelving. Ample space for expansion is available on the steel shelving in the record room, which houses 165' of bound volumes and 87' of unbound records in file boxes 10" deep. Records housed in the office comprise 18% of the auditor's records; all the records of the council, the assessor, the board of review, and the board of tax adjustment; 22% of the health officer's records; 21% of the records of the commissioners; 14% of the highway supervisor's records; 13% of the records of the board of public welfare; 8% of the sheriff's records;

and 1% of the recorder's records. Those housed in the record room comprise 46% of the auditor's records, 76% of the records of the commissioners, 64% of the health officer's records, and 10% of the highway supervisor's records. Well lighted and well ventilated, both these rooms furnish users of the records with adequate accommodations. Thirty-five per cent of the auditor's records are in the storage room, and a small portion -- about 1% -- is distributed among the offices of the recorder, the assessor, and the treasurer.

Board of Education

All the records of the board of education are housed in the office of the superintendent of schools (q.v., infra).

Superintendent of Schools

On the northwest corner of the second floor is an office 19' by 12' by 12', occupied by the superintendent of schools and housing all his records, together with those of the board of education. The office has a wooden floor, plastered walls, and a plastered ceiling; it is well lighted and well ventilated, but provides only fair accommodations for users of the records. Wooden shelving houses 5' of bound volumes, and filing cabinets, 20' of unbound records. Supplies and other material occupy much of the available space, and no space is left for additional shelving.

Health Officer

The office of the health officer is located at present in the professional office of the incumbent, Dr. McWilliams, at his

residence in Liberty. The dimensions of the office are 12' by 11' by 9'; it is in good condition, and the records -- 2 bound volumes -- are kept in a medicine closet. Fourteen per cent of the health officer's records are housed here, 22% in the auditor's office, and 64% in the auditor's record room.

Department of Public Welfare

The office of the department of public welfare is located on the first floor of the Coughlin Insurance Building, in Liberty. This office, which is 27' by 20' by 12', has a wooden floor and plastered walls and ceiling. The condition of these is only fair, and the lighting is poor; the ventilation, however, is good. One bound volume and 4' of unbound records in file boxes 11" deep are housed here. Ample space for expansion is available, and adequate accommodations are provided for users of the records of the department, all of which are kept in this room.

Surveyor

All the surveyor's records are housed in the recorder's record room (q.v., supra).

Highway Supervisor

Records of the highway supervisor are housed in the auditor's office and record room, and the storage room (q.v.; auditor, supra; storage room, infra).

Agricultural Agent

An office 19' by 18' by 9', on the west side of the courthouse basement, is occupied by the agricultural agent. Conditions in this room are good: its concrete floor and plastered walls and ceiling are in good condition, and it is well lighted and well ventilated. Four inches of bound volumes, 13 in number, and 8' of unbound records in a filing cabinet in file boxes 11" deep, are housed here. No additional equipment, either for users of the records, or for the records themselves, is needed.

Storage Room **1401224**

A room on the east side of the attic is used for the storage of old records. Measuring 30' by 16' by 10', it has a wooden floor, plastered walls, and a metal ceiling. Those are in poor condition; the ventilation and lighting also are poor, and dust and dirt are present in quantities. Nine feet of bound and 12' of unbound records are housed here -- comprising 91% of the treasurer's records, 76% of the highway supervisor's records, 35% of the auditor's records, 3% of the commissioners' records, and 17% of the records of the circuit court. No accommodations for users of the records are provided here.

Review

In only a few instances are improper housing conditions encountered in Union County. The clerk's office and record room

are in need of additional shelving, and lighting in the welfare office could be improved. These are easily remedied.

What is not, perhaps, so easily remedied, is an acute lack of space in the office of the superintendent of schools. As has been stated previously, his office is too small to care adequately for the records, as well as for other business of that official. It would seem advisable to provide another room for him, but the Historical Records Survey cannot determine the practicability of this suggestion.

Lighting and ventilation should be improved in the storage room, accommodations for users should be provided, and the room should be cleaned and the records rearranged.

4. LIST OF ABBREVIATIONS AND SYMBOLS

The Style Manual of the United States Government Printing Office is the authority followed herein.

Acts	(Session) Laws of the State of Indiana (commonly referred to by binder's title, "Acts"). By authority ... (of the) Secretary of State (of Indiana)
agr. agt.	agricultural agent, agricultural agent's
alph.	alphabetical, alphabetically
approx.	approximately
arr.	arranged
art.	article
assr.	assessor, assessor's
aud.	auditor, auditor's
aver.	average
bdl.	bundle
Bldg.	Building
bsmt.	basement
Burns	Burns, Harrison, editor. Annotated Indiana Statutes containing all acts of a general and public nature in force September 1, 1933. 12 vols. The Bobbs-Merrill Company, Indianapolis, Ind. (c1933 and 1934) with Supplement 1936 in pocket in back cover. (Year is given in reference only in citations to supplement. Numbers refer to sections which run in one continuous, consecutive series as explained in Burns 1:iii-iv.)
c.	copyright (before date)
C.C.	County Courthouse

ch.	chapter
chron.	chronologically, chronological
clk.	clerk, clerk's
comr.	commissioner, commissioners, commissioner's, commissioners'
Const.	Constitution of Indiana (refers to present constitution unless date follows)
cor.	coroner, coroner's
hdwr.	handwritten
hi. sup.	highway supervisor, highway supervisor's
hlth. offr.	health officer, health officer's
ibid.	ibidem (same reference as that immediately foregoing)
Ind.	Indiana; Indiana Reports (when preceded by the volume number, reference is to the official state court reports).
Laws Ind. Terr.	Laws of Indiana Territory,,The: 1801-1809. Edited by Francis S. Philbrick. Collections of the Illinois State Historical library: Vol. 21. Reprinted with supplementary Indiana material. Indianapolis, Ind. Historical Bureau, 1931.
Laws N.W. Terr.	Laws of the Northwest Territory, The: 1788-1800. Edited by Theodore Calvin Pease. Illinois State Historical Library Law Series: Vol. 1. Springfield, Ill. Reprinted by the Illinois State Bar Association. (c1925)
mi.	mile
n.	north
ne.	northeast

no., nos.	number, numbers
nw.	northwest
off.	office
p., pp.	page, pages
pr. frm.	printed form
pt.	part
pvt.	private
pros. atty.	prosecuting attorney, prosecuting attorney's
q.v.	which see
rec.	record
recr.	recorder, recorder's
Rev. Laws 1831	Revised Laws of Indiana ... enacted by the general assembly at their fifteenth session ... Published by authority of the general assembly. Indianapolis, 1831.
Rev. Stat. 1843	Revised Statutes of the State of Indiana passed at the twenty-seventh session of the general assembly ... Printed and published according to law. Indianapolis, 1843.
1 Rev. Stat. 1852) 2 Rev. Stat. 1852)	Revised Statutes of the State of Indiana, passed at the thirty-sixth session of the general assembly ... 2 vols. Printed and published according to law. Indianapolis, 1832.
Rev. Stat. 1881	Revised Statutes of Indiana ... Collated and annotated by James S. Fraser, John B. Stotsenburg, and David Turpie, Commissioners. By authority of the general assembly Chicago, Ill. B.B. Myers and Company, 1881.
rm.	room
s.	south

sec.	section
se.	southeast
shf.	sheriff, sheriff's
spc. sess.	special session
stat.	statutes
stg.	storage
suppl.	supplement
sur.	surveyor, surveyor's
supt., supt. sch.	superintendent, superintendent's, superintendent of schools
sw.	southwest
tr.	treasurer, treasurer's
twp.	township
U. S.	United States
vol., vols.	volume, volumes
vt.	vault
wfr.	welfare
--	current
'	foot, feet
"	inch, inches

Other abbreviations in common use are occasionally used.

Explanatory Notes

The inventory of the records of each bureau is preceded by an explanatory section, giving its legal status and functions.

In each legal status the inception date of each office is given as a comparative basis for the dates of the records. If the office were established before the origin of the county, the date of organization is the inception date. Whenever the inception date of records is later than the date of the organization of the county, it is by reason of statutory inauguration.

Entries are grouped under an outline classification, using headings and subheads according to relative functions. The first breakdown is centered in capitals and lower-case; the second breakdown is relative to the first and is in capitals and lower-case, underscored at the margin.

Each entry has two parts or paragraphs: Title and description. Occasionally an entry will have a third cross-reference paragraph.

I. The title consists of:

1. Entry number. The entries are numbered consecutively within the county.

2. Titles in capitals, enclosed in parentheses, are supplied by the Historical Records Survey, because either the volume or file has no title or an incorrect one. Words in capitals and lower case, enclosed in parentheses, are also supplied or supplementary to the title, where it is necessary to explain the types of records more fully.

3. Period covered by the record, showing beginning and ending dates by years only. In a divided year, the months and days are given. A dash in place of an ending date denotes a continuous open record.

4. Quantity.

5. Markings, if a series or a part of a series. Where the entry consists of one unit, marked 1, the marking is omitted; if otherwise marked, except by dates, marking is given.

6. Variation in numbering.

7. Missing volumes.

8. Subtitles or variations in title.

II. The description consists of:

1. A complete description of the record, its contents, and its purpose, with a resume of the column headings or subjects treated.

2. Method of arrangement or indexing.

3. Nature of recording. Modern records are almost exclusively in printed form, filled in by hand or typewriter as stated in entry.

4. Condition. Unless good or excellent, in which case, it is omitted.

5. Number of pages averaged for a series.

6. Size, averaged for a series, is given in inches, unless otherwise specified; hence the inch sign is omitted.

7. Location. The place of custody (the room in which the records are located) is given in the entry, except, as stated in the legal status, in cases where all, or the majority, of the records are in one room.

III. Cross-references made to other entries.

1. For records which have relative functions.
2. For records having earlier or later recordings under a different title or type of record.
3. For records for which additional information may be found in other entries.

Whenever an entry contains more than one type of record, all the dates are given in a master entry under the actual title or under a complete title, if supplied, with reference to subordinate entries for each part. The subordinate entries consist of title, dates, and description only.

I. BOARD OF COMMISSIONERS

The board of commissioners is a statutory body comprising three members elected for a term of three years. Elections are so arranged that one member shall retire each year. The county is divided into three districts from each of which one member is elected by the electorate of the entire county. (1) Union County has had a board of commissioners from its creation in 1821, as provided in the acts of 1817, (2) and the revised statutes of 1852. (3)

The board was intended to be the administrative and executive head of the county. In 1899 the fiscal powers were vested exclusively in the county council (q.v.) which was then created. (4)

The board of commissioners is a corporate body with powers to sue and be sued, and possessing duties, rights, and powers incident to corporations. (5) It meets in regular session every month on the first Monday and in special sessions as called by the county auditor, its ex-officio clerk. (6)

Its principal functions are: Control of county property, allowance of claims against county, (7) letting of county contracts, supervision of contracts of maintenance of roads and bridges, (8) preparation of annual budget estimates, (9) and exercise of the right of eminent domain. (10) Other powers, in specific instances, have been conferred upon the board by the legislature, chiefly: to abolish or change township or precinct boundary lines, (11) to

establish libraries (12) and hospitals, (13) to authorize payment of bounties, and to offer rewards. (14)

The commissioners, by virtue of their office, were constituted a board of turnpike directors, by an act of 1879, for the management and control of all free turnpikes in the county. Each director had personal supervision of one district. Their powers were to appoint suitable persons to supervise the work of repairs, contract for labor and materials; enter upon lands to take gravel, and to give certificates of payments; and to appoint a clerk of the board. (15) An act of 1905 made the county auditor the clerk of the board. (16)

This board was abolished in 1913, and the highways were placed in charge of a superintendent of highways appointed by the commissioners. (17)

This office was likewise abolished twenty years later, and supervision of highways was transferred to the surveyor (q.v.) unless the commissioners appoint a highway supervisor (q.v.). (18) The county commissioners may employ the surveyor to serve as highway supervisor. (19)

All the records are located in the courthouse.

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|---|--------------------------------------|
| (1) Rev. Stat. 1852; Acts 1929; Burns 26-601, 26-602, 26-603. | (5) 1 Rev. Stat. 1852; Burns 26-606. |
| (2) Acts 1817, ch. 14, sec. 1. | (6) Acts 1863; Burns 26-607. |
| (3) 1 Rev. Stat. 1852; Acts 1929; Burns 26-601. | (7) 1 Rev. Stat. 1852; Burns 26-620. |
| (4) Acts 1899; Burns 26-501, 26-515, 26-529, 26-532, 26-533. | (8) Acts 1905; Burns 36-1301. |
| | (9) Acts 1899; Burns 26-516. |
| | (10) Acts 1899; Burns 26-2101. |
| | (11) Acts 1859; Burns 26-701. |

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| (12) 1 Rev. Stat. 1852; Burns
41-502. | (16) Acts 1905, pp. 521-579. |
| (13) Acts 1903; Burns 22-3201. | (17) Acts 1913, ch. 330, sec. 1. |
| (14) Acts 1875; Burns 26-1101. | (18) Acts 1933; Burns 36-1101 to
36-1109. |
| (15) Acts 1879, p. 226. | (19) Acts 1933; Burns 36-1110. |

Court Proceedings and Reports

1. COMMISSIONERS' RECORDS, 1831--. 19 vols. (B-S).

Record of petitions and claims, showing date filed, names of commissioners, and minutes of the meetings. Indexed alph. by names of petitioners. Hdw. 600 pp. 18 x 12 x 2 $\frac{1}{2}$. Aud. off.

2. COMMISSIONERS' DOCKET, 1851-87. 3 vols. (2-3, and 1 vol. not numbered).

Brief summary of commissioners' proceedings, showing date, names of parties involved, papers filed for action, board proceedings, and book and page numbers in commissioners' record. No index. Hdw. 500 pp. 18 x 12 x 2 $\frac{1}{2}$. 1 vol., 1851-Apr. 1867, attic e. stg. rm.; 2 vols., June 1867-87, Aud. rec. rm.

For prior and subsequent records, see entry 1.

3. ROAD PAPERS, 1821--. 94 file boxes.

Petitions and orders concerning roads. Contains: Notice to Road Viewers, entry 40; Road Petitions, entry 60. No index. 1821-60, condition poor. 13 x 11 x 5. 92 file boxes, 1821-1931, Aud. rec. rm.; 2 file boxes, 1932--, Aud. off.

4. NOTICE TO ROAD VIEWERS, 1821--. In (Road Papers), entry 3.

Title varies: Order to Road Viewers.

Commissioners' orders for the road viewers to make reports on proposals or petitions to change or alter county highways, showing date, location, improvements to be made, and viewer's signature.

Bond Issue

5. BOND REGISTER, 1908--. 1 vol.

Register of certificates issued for borrowing from the gravel road fund, and account of payments, showing issue date, bond number, amount, interest due, date and amount paid, and name of bond purchaser. Indexed alph. by names of bond purchasers. Hdw. 239 pp. 10 x 17 x 1 1/2. Aud. off.

Petitions

6. ROAD PETITION, 1821--. In (Road Papers), entry 3.

Petitions for improvement of county highways, bridges, culverts, or other county property, showing date, type of improvement or repair desired, location, and signatures of freeholders.

Requisitions, Bids, and Contracts

7. BIDDER'S RECORD OF UNION COUNTY, 1935--. 1 vol.

Record of bids for all county supplies, showing date, name of bidder, description and amount of bid, name of accepted bidder, and reason for acceptance or rejection. No index. Hdw. 150 pp. 14 x 12 x 3/4. Aud. off.

8. BIDS ON SUPPLIES, 1930--. 4 file boxes. Title varies:

Contractor's Bids and Contracts.

Bids on supplies and equipment, showing description of items, total units, bid per unit with non-collusion statement, signature of representative, supplies needed for courthouse, books, stationery,

and other needs of officials, and machinery or supplies for county institutions; road superintendent, and superintendent of county asylum. No index. 13 x 10 x 4 3/4. Aud. off.

9. REQUISITION TO THE BOARD OF COUNTY COMMISSIONERS FOR
BLANK BOOKS, BLANKS, STATIONERY AND PRINTING, 1929--.
1 file box, 1 file drawer. Titles varies: County
Officer's Estimates of Supplies.

Annual list of items needed for the courthouse, showing date, number and description of articles needed, and total quantity of articles. No index. 1 file box, 13 x 10 x 4 1/2; 1 file drawer, 13 x 10 x 4 1/2. 1 file drawer, 1929-32, Aud. rec. rm.; 1 file box, 1932--., Aud. off.

Claims and Allowances

10. COMMISSIONERS' CLAIM AND ALLOWANCE RECORD, 1897--.
6 vols. (1-3, 1-3). Title varies: Vol. 1-3, 1897-1911,
Commissioners' Claim Docket.

Record of claims presented to commissioners for approval, and allowances made, showing claim and warrant numbers, name of claimant, appropriation, and amount allowed. No index. 1897-Oct. 1916, ndw.; Oct. 1916-June 1920, typed; June 1920--., ndw. 300 pp. 16 x 12 x 2 3/4. 1897-Jan. 1912, attic stg. rm.; Jan. 1912-Jan. 1931, Aud. rec. rm.; Jan. 1931--., Aud. off.

For prior records, see entry 1.

11. CLAIMS, (Commissioners), 1912--. 12 file boxes, 8 file drawers, 1 box. 1915-24, missing.

Claims for services and supplies filed with auditor for commissioners'

approval, showing appropriation taken from, name of claimant, amount and nature of claim, date allowed, and warrant number. No index. 1 box, $2 \times 1\frac{1}{2} \times 1\frac{1}{2}$; file boxes, $13 \times 10 \times 4\frac{3}{4}$; file drawers, $19 \times 19 \times 4\frac{1}{2}$. 1 box, 1912-14, e. attic stg. rm.; 8 file drawers, 1924-34, Aud. rec. rm.; 12 file boxes, 1934-- , Aud. off.

12. OLD AGE PENSION RECORD, 1933-- . 1 vol.

Record of applications for old age pensions, showing date, name of applicant, address, family history, report of investigator, financial standing, property holdings, if allowed or rejected, and reasons. No index. Typed. 200 pp. $18 \times 12 \times 3$. Aud. rec. rm.

13. SOLDIER'S BURIAL RECORD, 1889-1904. 1 vol.

Record of soldier's burials, showing name, rank, command, date of death, last occupation, age, amount of expense, and warrant issued by auditor or treasurer. No index. Hdw. 275 pp. $16 \times 11 \times 1\frac{1}{2}$. E. attic. stg. rm.

For other military records, see entries 37, 60.

II. COUNTY COUNCIL

In 1899 the legislature created the county council. This council consists of seven members who are elected for a term of four years and must be resident freeholders of the county. One member is elected from each of the four councilmanic districts by the voters of the district, and three members are elected by the voters of the county at large. The council elects its president from its membership, and the auditor acts as its clerk. The sheriff is required to execute the orders of the council. (1)

The inception date of this board in Union County is 1899.

The regular annual meeting is held on the first Tuesday after the first Monday of September for the purposes of fixing the tax rate, of imposing the tax levy, and of making appropriations, (2) and continues from day to day until its business is completed. (3) Special meetings may be called by the auditor or a majority of the members. (4) Sessions must be public. (5) Although a majority of the council constitutes a quorum, the passage of ordinances requires a majority of all members; and extraordinary majorities are required by law in certain instances; (6) a three-fourths vote to increase or insert an item in the budget estimates submitted by the county agencies through the auditor; (7) a two-thirds vote to make additional appropriations at special meetings. (8)

The power of fixing the tax rate where it is not fixed by law, is vested exclusively in the council, likewise the power of making appropriation of money to be paid out of the county treasury. (9)

The council passes on all budget estimates submitted by county officials, (10) as well as emergency appropriations. (11)

The council has exclusive power to authorize the borrowing of money for the county and the issuing of bonds. (12) No sale or purchase by the county of real estate of the value of \$1,000 or more is made without authorization by the council. (13)

The records are located in the auditor's office in the courthouse.

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| (1) Acts 1899; Burns 26-501,
26-502, 26-509, 26-515,
26-532. | (8) Acts 1899, 1907, 1913;
Burns 26-521. |
| (2) Acts 1899; Burns 26-507. | (9) Acts 1899; Burns 26-515. |
| (3) Acts 1899; Burns 26-508. | (10) Acts 1899; Burns 26-620. |
| (4) Acts 1899, 1931; Burns
26-507. | (11) Acts 1899, 1907, 1913;
Burns 26-521. |
| (5) Acts 1899; Burns 26-508. | (12) Acts 1899, 1921, 1929;
Burns 26-532. |
| (6) Acts 1899; Burns 26-511. | (13) Acts 1899; Burns 26-534. |
| (7) Acts 1899; Burns 26-520. | |

14. RECORD OF COUNTY COUNCIL PROCEEDINGS, 1899--. 1 vol.

Record of all salaries and expenses of each county officer, and money appropriated for local projects, showing date, amounts appropriated, purpose, and minutes of meetings. No index. 1899-1931, hdw.; 1932--, typed. 590 pp. 18 x 13 x 2 3/4.

III. CLERK

The clerk of the circuit court, commonly referred to as "county clerk", is a constitutional officer, elected for a four-year term, and not entitled to hold office for more than eight years of any twelve-year period. (1) Prior to 1851, the office of clerk functioned by virtue of the Constitution of 1816. (2) The inception date of this office in Union County is 1821.

The clerk of the circuit court also serves, by statutory provisions, as clerk of any and all county courts and as such is required to keep a set of dockets and records for the courts. (3)

In addition to his court duties, numerous other duties are imposed upon the clerk by statute. He serves ex officio as registration officer for the county and as a member of the various county election boards. (4) In discharging his election duties he is required to keep records of all elections in the county, (5) issue certificates of election to successful candidates, (6) and act as clerk to the commissioners appointed by the circuit court to make a recount in contested elections. (7)

Other important duties of the clerk are the issuance of marriage licenses; (8) professional licenses, such as physicians', (9) dentists', (10) and optometrists'; (11) hunting, fishing, and trapping licenses; (12) business licenses, such as poultry dealers' (13) and junk dealers'; (14) and permits to carry firearms, (15) He approves the bonds of county officers, (16) and approves and files the bonds of notaries. (17) He is required to keep a nurses'

register (18) and a record of firm and partnership certificates, (19) and he also records many legal instruments.

All the records are located in the courthouse.

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| (1) Const., art. 6, sec. 2;
Burns 49-2701. | (9) Acts 1897; Burns 63-1302. |
| (2) Const. 1816, art. 5, sec. 8. | (10) Acts 1913; Burns 63-506. |
| (3) 2 Rev. Stat. 1852; Burns
49-2706. | (11) Acts 1907; Burns 63-1009. |
| (4) Acts 1933; Burns 29-306. | (12) Acts 1927; Burns 11-302. |
| (5) Acts 1905; Burns 29-1404. | (13) Acts 1917; Burns 48-1407. |
| (6) Acts 1881; Burns 29-1501. | (14) Acts 1905; Burns 42-703. |
| (7) Acts 1881 spc. sess.;
Burns 29-2103. | (15) Acts 1925; Burns 10-4721. |
| (8) Acts 1852; Burns 44-201. | (16) Acts 1852; Burns 29-105. |
| | (17) Acts 1852; Burns 49-3503. |
| | (18) Acts 1905; Burns 63-903. |
| | (19) Acts 1909; Burns 50-201. |

Official Bonds
(See also entry 226)

County

15. COUNTY RECORD OF OFFICIAL BONDS, 1853--. 2 vols. (1-2).

Record of bonds posted by county officials, showing date, name of surety; amount, term, and conditions of bond; and name and statement of person appointed or elected. Arr. alph. by names of officials. 1853-1905, 1933--, hdw.; 1906-33, typed. 361 pp.
16 x 10 x 1 3/4. Clk. off.

16. OFFICIAL BOND INDEX RECORD, 1889-1914. 1 vol.

Index to entry 21, showing name of surety, kind, amount and date of bond, book and page, and date released. Arr. alph. by names of sureties. Hdw. 150 pp. 18 x 12 x 3. Clk. rec. rm.

17. OFFICIAL BOND, 1837--. 3 file boxes. 1879-1900,
missing.

Bonds posted by county officials, showing date, names of bonded party and office; and amount and condition of bond. No index. 12 x 10 x 4 1/2.
2 file boxes, 1837-79, Clk. off.; 1 file box, 1900--, Clk. rec. rm.

Township

18. JUSTICE'S AND CONSTABLE'S BONDS, 1864-1926. 1 vol.

Record of bonds posted by justices of peace and constables, showing date, surety's name, bond amount, and name and statement of official. Indexed alph. by names of officials. Hdw. 400 pp.
18 x 12 x 1 3/4. Clk. off.

For subsequent records, see entry 20.

Miscellaneous

19. NOTARY'S BOND RECORD, 1872--. 1 vol.

Record of notaries' bonds, showing date, names of notary and surety, bond amount, and clerk's signature. Indexed alph. by names of notaries. Hdw. 353 pp. 16 x 11 x 1 3/4. Clk. off.

20. MISCELLANEOUS BOND RECORD, 1905--. 2 vols. (1-2).

Record of miscellaneous bonds, showing date, names of surety, and justice of peace, recognizance, receiver's, commissioners' and trustees' bonds, and amount of each bond. Indexed alph. by names of principals. Hdw. 404 pp. 18 x 12 x 2. Clk. off.

LicensesMarriage (see also entry 250)

21. MARRIAGE RECORD, 1821--. 12 vols. (C-G, and 7 vols. not numbered).

Record of marriages, showing date, names of parties, and person performing ceremony, occupation, color, names of parents, and

Clerk's signature. Indexed alph. by names of brides and grooms.

1821-1918, hdw.; 1919--, typed. 167 pp. 7 x 6 x 3/4. Clk. off.

22. APPLICATION FOR MARRIAGE LICENSE, 1909-27. 4 file drawers.

Statements by parties making applications for marriage licenses, showing date, names of parties, date and place of birth, description, residence, occupation, and parents' names and occupations, previous marriages, how dissolved, and date. No index. 19 x 20 x 4 3/4.

Clk. off.

Professional

23. RECORD OF PHYSICIAN'S LICENSES, 1885--. 2 vols. (1, and 1 vol. not numbered). Title varies: Vol. 1, 1885-1918, Record of Physician's License.

Record of person applying for physician's license, showing date, applicant's name, age, residence, school of medicine, graduation date, and signature of clerk. Arr. alph. by names of applicants. Hdw. 200 pp. 18 x 12 x 1 1/2. Clk. off.

24. DENTIST'S LICENSE, 1899--. 1 vol.

Record of dentists' certificates and licenses, showing date, applicant's name, birthplace, age, address, name of school graduated from, and clerk's signature. Indexed alph. by names of applicants. Hdw. 160 pp. 16 x 10 x 3/4. Clk. off.

25. OPTOMETRY LICENSE RECORD, 1907--. 1 vol.

Record of optometrists' licenses, showing date, applicant's name, birthplace, age, address, and clerk's signature. Indexed alph. by names of applicants. Hdw. 136 pp. 13 x 8 x 3/4. Clk. off.

26. RECORD OF VETERINARY APPLICATIONS, 1902-3. 1 vol.

Record of veterinarian's applications, showing diploma, date, applicant's name, birthplace, age, address, years of service, freeholder's affidavit, and clerk's signature. Indexed alph. by names of applicants. Hdw. 200 pp. 18 x 11 x 1. Clk. rec. rm.

Business

27. POULTRY DEALER'S RECORD, 1917--. 2 vols.

Record of poultry dealer's licenses, showing date, dealer's name, and place of business. Indexed alph. by names of applicants. Hdw. 240 pp. 16 x 9 x 1 3/4. Clk. off.

28. JUNK DEALER'S LICENSE, 1905--. 1 vol.

Record of junk dealers' licenses, showing date, applicant's name, firm name, members' names, business place, and clerk's signature. Indexed alph. by names of applicants. Hdw. 216 pp. 14 x 9 x 1 1/4. Clk. off.

29. EXECUTIONS AND JUNK LICENSE APPLICATIONS, 1916-27.

1 file box. Mislabeled: Executions.

Applications for junk dealers' licenses, showing date, applicant's or members' names, and business place. No index. 13 x 10 x 4 3/4. Clk. off.

30. STOCK LICENSE AND PHYSICIAN'S APPLICATIONS, 1885-1909.

1 file box.

Licenses applications. Contains: Stock License, entry 31;

Physician's Applications, entry 34. No index. 11 x 10 x 5. Clk. rec. rm.

31. STOCK LICENSE, 1890-1903. In Stock License and Physician's Applications, entry 30.

Statements of owners of pedigreed and improved stock sires for the purpose of securing licenses, showing owners name, name, and description, and pedigree of sire, and date.

Certificates

32. CERTIFICATE OF PARTNERSHIP, 1909--. 2 file boxes.

Certificate of partnership, showing names of partners and business, kind of business, location, and date. No index. 13 x 10 x 4 3/4. Clk. off.

33. APPLICATION FOR FIRE ARM PERMIT AND ALCOHOL PERMITS,

1925--. 1 file box. Mislabeled; Alcohol Permits. Applications to carry fire arms, showing date, applicant's name, and address, age, description, reason for weapon, judge's approval, and signature of clerk. No index. 12 x 10 x 4 1/2. Clk. rec. rm.

34. PHYSICIAN'S APPLICATIONS, 1885-1909. In Stock License, and Physician's Application, entry 30.

Certificates from State Board of Medical Registration and Examination, showing date application approved, names of school issuing diploma, doctor's name, and address.

Registers

35. REGISTER OF TRAINED NURSES, 1926--. 1 vol.

Register of trained nurses, showing registration date, name, address, and license date. No index. Hdw. 52 pp. 14 x 9 x 1. Clk. off.

36. APPOINTMENTS AND RESIGNATIONS, 1894--. 1 file box.

Appointments and resignations of persons in county offices, showing date, and name of person appointed, date and name of person resigning office; and names of office. and official issuing oath. No index, 11 x 10 x 4 3/4. Clk. rec. rm.

37. SOLDIERS', SAILORS' AND NATIONAL GUARD LISTS, 1901-27.

2 file boxes.

List of soldiers, sailors, and national guards, showing name of soldier and war, name of state from which enlisted, company, battery, regiment, enlistment served, address, and service number. No index. 13 x 10 x 4 3/4. Clk. off.

For other military records, see entries 13, 60.

38. PHYSICIAN'S REGISTER, 1881-93. 1 vol.

Register of physicians and accoucheurs, showing name, address, and registry date. Arr. alph. by names of physicians. Hdw. 75 pp. 14 x 8 x 5/8. Clk. rec. rm.

39. ESTRAY BOOK, 1821-71. 2 vols.

Record of losses of livestock, showing owners' name, description of stock, number of head, date, appraised value, and justice of peace signature. No index. Hdw. Condition fair. 160 pp. 10 x 8 x 1. Clk. off.

Receipts and Disbursements

40. CASH BOOK OF RECEIPTS AND DISBURSEMENTS, 1925--.

3 vols. (1-3).

Record of all money received and disbursed by clerk, showing date, receipt and warrant numbers, names of payer and payee, amount, kind and amount of fee, purpose, and amount of receipts and disbursements. No index. Hdw. 500 pp. 18 x 17 x 3.

Clk. off.

41. CASH BOOK, 1891-1924. 4 vols. Title varies: Cash

Book of Receipts.

Record of all cash received by clerk, showing date, receipt number, name of payor, amount, kind of fee, and total. No index. Hdw. 350 pp. 18 x 11 x 2 $\frac{1}{2}$. Clk. off.

For subsequent records, see entry 40.

42. CASH BOOK OF DISBURSEMENTS, 1911-24. 1 vol.

Record of all disbursements made by clerk, showing date, warrant number, name of payee, purpose, and total. No index. Hdw. 350 pp. 18 x 11 x 2 $\frac{1}{2}$. Clk. off.

For subsequent records, see entry 40.

IV. RECORDER

The recorder is a constitutional officer elected for a term of four years and is required to post bond. (1) No person is eligible to hold the office of recorder for more than eight years in any twelve year-period. (2) The inception date of this office in Union County is 1821, the organization date of the county.

The title of this officer describes his functions: To make and preserve a public record of legal documents for officials and private persons as required by law. Of the many kinds of instruments recorded the more important are: Deeds, mortgages, and apprentices' indentures, (3) satisfactions, cancelations, and assignments of any kind, (4) releases, (5) mechanics' liens, (6) and leases. (7)

The recorder is also required to keep a record of articles of incorporation filed in his office, (8) and certificates of admission for foreign corporations to do business in Indiana. (9) There are also on file in the office of the recorder, records of cemetery deeds, (10) cemetery associations, (11) farm names, (12) and chattel mortgages. (13)

All the records are located in the courthouse.

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|---|--|
| (1) 1 Rev. Stat. 1852; Acts 1901; Burns 49-3201. | (8) Acts 1929; Burns 25-219. |
| (2) Const., art. 6, sec. 2. | (9) Acts 1929; Burns 25-305. |
| (3) 1 Rev. Stat. 1852; Burns 49-3210. | (10) Acts 1925; Burns 21-223. |
| (4) Acts 1905; Burns 49-3203. | (11) 1 Rev. Stat. 1852; Burns 25-1520. |
| (5) Acts 1881 spo. sess.; Burns 2-2519. | (12) Acts 1913; Burns 49-3236. |
| (6) Acts 1909; Burns 43-703. | (13) 1 Rev. Stat. 1852; Acts 1897; Burns 33-301. |
| (7) 1 Rev. Stat. 1852; Acts 1875, 1913, 1921, 1923; Burns 56-119. | |

Deeds, Titles, and Grants

43. DEED RECORD, 1800--. 45 vols. (A-I, K-Z, 1-19, and 1 vol. not numbered).

Record of deeds, showing names of grantee and grantor, date, description of land, and amount of consideration. Indexed alph. by names of grantees and grantors. 1800-Mar. 1910, hdw.; Mar. 1910--, typed. 575 pp. 18 x 13 x 2 $\frac{3}{4}$. 44 vols., 1800-Apr. 1934, Recr. rec. rm.; Apr. 1934--, Rec. off.

44. GENERAL INDEX OF DEEDS, 1800--. 8 vols. (2 sets 1-4, 1-4).

Indexed to entry 43, showing name of party, type of deed, location and description of land, dates drawn and recorded, and volume number. Indexed alph. by names of grantees and grantors. Hdw. 500 pp. 18 x 13 x 3. Recr. off.

45. CEMETERY DEED RECORD, 1925--. 1 vol.

Record of sales and recording of land for cemetery use, showing date, name of owner, and description of land. Indexed alph. by names of grantees. Hdw. 506 pp. 18 x 12 x $2\frac{1}{2}$. Recr. rec. rm.

For prior records, see entry 43.

46. PLAT BOOK, 1876-1931. 1 vol.

Recorded plats of cities, towns, sections, and cemeteries, showing description and location of lots, number of acres, date, and book and page numbers in deed record. Arr. alph. by names of owners. Hdw. 177 pp. 20 x 28 x 1. Recr. off.

Mortgages and Releases

Real Estate

47. MORTGAGE RECORD, 1821--. 22 vols. (A-I, K-W). Vol. I, missing.

Record of mortgages, showing names of mortgagee and mortgagor, amount, date of filing of mortgage affidavit, and release. Indexed alph. by names of mortgagors. 1821-Nov. 1912, hdw.; Nov. 1912--, typed. 600 pp. 18 x 12 x 3. Recr. rec. rm.

48. GENERAL INDEX OF MORTGAGES, 1821--. 6 vols. (2 sets 1-3).

Subtitled: Mortgagee, Mortgagor.

Index to entry 47, showing names of mortgagee and mortgagor, kind of instrument, date, amount, description and location of land, dates recorded and satisfied, and book and page numbers. Arr. alph. by names of mortgagors and mortgagees. Hdw. 300 pp. 18 x 12 x 3. Recr. rec. rm.

49. MORTGAGES AND RELEASES, 1856--. 38 file boxes.

Files of mortgages and releases. Contains: Mortgages, entry 50; Chattel Mortgages, entry 52; Release of Mortgages, entry 54.

Arr. alph. by names of mortgagors. 13 x 10 x 4. Recr. off.

50. MORTGAGES, 1856--. In (Mortgages and Releases), entry 49. Mortgages filed with recorder, showing number of instrument, names of mortgagee and mortgagor, description and location, amount, date, and book and page numbers.

Chattels

51. CHATTEL MORTGAGE MINUTE BOOK, 1935--. 1 vol.

Record of chattel mortgages filed, showing number, names of mortgagor and mortgagee, description and location of property mortgaged, and date. Indexed alph. by names of mortgagors. Hdw. 600 pp. 18 x 12 x 2 $\frac{1}{2}$.
Recr. off.

For prior records, see entry 63.

52. CHATTEL MORTGAGES, 1885--. In (Mortgages and Releases),
entry 49.

Original mortgages, showing names of mortgagee and mortgagor, description of chattels mortgaged, amount, and date of maturity.

School Funds (See also entries 187-188, 219-225)

53. MORTGAGE RECORD OF SCHOOL FUNDS, 1865--. 2 vols.

Record of school fund mortgages, showing names of mortgagee and mortgagor, description of land, amount involved, payment dates, and affidavits. Indexed alph. by names of mortgagees. Hdw. 500 pp. 18 x 12 x 3. Recr. off.

Releases54. RELEASE OF MORTGAGE, 1874--. In (Mortgages and Releases),
entry 49.

Acknowledgments of mortgages, showing names of mortgagor, and mortgagee, date, amount, and book and page number.

Liens

55. MECHANIC'S LIEN RECORD, 1876-90. 1 vol.

Record of mechanic's liens, showing names of lienor and owner, description of property, and amount. Indexed alph. by names of lienor and owner. Hdw. 400 pp. 16 x 11 x 1 $\frac{1}{4}$. Recr. rec. rm.

For prior and subsequent records, see entry 63.

56. LIEN RECORD (IMPROVED STOCK), 1892-1908. 1 vol.

Record of liens to protect owner of sire for payments due for stallion service, showing date, names of owner and sire, and amount of lien. Indexed alph. by names of owners of sires and dams. Hdw. 288 pp. 18 x 12 x 1 $\frac{1}{2}$. Recr. off.

Register of Legal Instruments

57. GENERAL ENTRY BOOK, 1804--. 3 vols.

Entry of instruments for recording, showing date, kind, book. and page numbers, and fees collected. No index. Hdw. 240 pp. 16 x 11 x 2. 2 vols., 1804-July 1932, Recr. rec. rm.; 1 vol., July 1932--., Recr. off.

58. RECORDS OF WILLS AND ORDERS OF COURT, 1893--.

Record of wills and testaments of deceased persons, bequeathing real and personal property, showing names of parties, and provisions of will. Indexed alph. by names of testators. 1893-Feb. 4, 1914, hdw.; Feb. 4, 1914-, typed. 600 pp. 18 x 11 x 2. Recr. off.

59. REGISTER OF FARM NAMES, 1913--. 1 vol.

Record of farm names, showing date registered, name of owner and of farm, and description of land. No index. Hdw. 350 pp. 16 x 11 x 1 $\frac{1}{2}$. Recr. rec. rm.

60. RECORD OF SOLDIERS DISCHARGED, 1899--.

Record of soldiers discharged, showing date, physical description, regiment, reason for discharge, civilian occupation, and name of soldier and branch of service. Indexed alph. by names of veterans.

Hdw. 500 pp. 16 x 12 x 2 $\frac{1}{2}$. Recr. rec. rm.

For prior records, see entry 63; for other military records, see entries 13, 37.

61. RECORD OF APPRENTICE'S INDENTURES, 1827-63. 1 vol.

Record of youths bound by indentures, to serve for a specified tenure to learn trades and crafts, showing length of term of indenture, name of trade or craft, compensation, age of youth, and names of master and apprentico. No index. Hdw. 190 pp. 12 x 7 x 3/4.

Fee and Cash Books

62. RECORDER'S FEE AND CASH BOOK, 1895--. 3 vols. (1-2, and 1 vol. not numbered). Title varies: 1895-1905,

Register of Fees.

Record of fees collected for recording instruments, showing date, amount, and from whom received. No index. Hdw. 500 pp. 18 x 12 x 2. Recr. off.

Miscellaneous Records

63. MISCELLANEOUS RECORDS, 1842--. 16 vols. (1-16).

Record of oil leases, affidavits of claims, mechanic's liens, chattel mortgages, leases, soldiers' discharges, and contracts filed with recorder. Indexed alph. by names of parties of the first part.

1842-Sept. 1905, hdw.; Sept. 1905--. typed. 600 pp. 18 x 12 x 3.

15 vols., 1842--Jan. 8, 1935, Recr. rec. rm.; 1 vol., Jan. 9, 1935--,
Recr. off.

64. GENERAL INDEX OF MISCELLANEOUS RECORD, (Grantee and Grantor),
1842--. 4 vols. (2 sets 1-2).

Index to entry 134, showing description of each type of record, and
location by book and page numbers. Indexed alph. by names of parties
to action. Hdw. 600 pp. 18 x 12 x 3. Recr. off.

Maps

65. MAP OF UNION COUNTY, 1933. 1 map.

Political and physical map, showing townships, farm outlines and
angles, names of farm owners, and acreages. Drawn by L. C. Downard,
Liberty, Ind. Blueprint. Scale not given. $62\frac{1}{2}$ x $52\frac{3}{4}$. Recr. rec.
rm.

66. ILLUSTRATED HISTORICAL MAP OF UNION COUNTY, INDIANA, 1884.
1 vol.

Political maps with township plats, showing views, photographs,
history and sketches of prominent places and persons; and residences
in the county. Drawn by Frank E Weakly. Published at Chicago,
Ill., by J. H. Beers & Co. Printed. 80 pp. 17 x 14 x 1. Scale, 2"
to 1 mi. Recr. rec. rm.

67. PLAT OF LIBERTY; LIBERTY CORPORATION, 1914. 1 map.

Physical map, showing lot numbers, streets, locations, fire hydrants,
gate valves, water mains, and corporation lines. Drawn by W. R.
Payne and F. L. Catt, Liberty, Ind. Blueprint. Scale, 1" to 100 ft,
 $52\frac{1}{2}$ x 56. Recr. rec. rm.

68. MAP OF LIBERTY, 1930. 1 Map.

Physical map, showing sections, lots, ranges and range corners, and township lines. Drawn by D. E. Davis, Liberty, Ind. Black and white. Scale, 100 ft. to 1 inch. $52\frac{1}{2}$ x 69. Recr. off.

V. CIRCUIT COURT

The circuit court was created by the Constitution of 1816, and re-created by the Constitution of 1851. (1) The judge of the circuit court is elected by the people of the circuit and serves for a term of six years. (2) The inception date of this office in Union County is 1821, the organization date of the county. The thirty-seventh circuit comprise Franklin and Union Counties.

The court has general local jurisdiction of law, equity, and criminal cases, and actions for divorce. It has original jurisdiction of the settlement of decedent's estates and guardianships and all other causes, matters, and proceedings. It has such appellate jurisdiction as may be conferred by law. (3)

All the records are located in the courthouse.

(1) Const., art. 7, sec. 1.
(2) Const., art. 7, sec. 9.

(3) Acts 1881; Burns 4-303.

Civil Causes (See also entry 144)

69. CIVIL CASES, 1821-- . 29 file boxes; 5 file drawers. Legal papers of civil cases. Contains: Civil Cases, Circuit Court, entry 70; Civil Cases, Common Pleas Court, entry 144. No index. File boxes, 13 x 10 x 5; file drawers, 27 x 16 x 11 $\frac{1}{2}$. 29 file boxes, 1821-1922, Clk. off.; 5 file drawers, 1922--, Clk. rec. rm.

70. CIVIL CASES CIRCUIT COURT, 1821--. In civil Cases, entry 69.

Papers of civil cases, showing names of parties to action and of attorneys, date, cause of action, summons for appearance, defendant's statement, and orders by the judge.

71. TRANSCRIPT, (Civil Cases), 1837-1903. 3 file boxes.

Transcripts of civil cases, showing names of parties and their attorney, date of action, amount involved, and disposition of the case. No index. Condition fair. 12 x 10 x 4 $\frac{1}{2}$. Clk. off.

72. RECORD OF RECEIVERSHIP, 1912-53. 1 vol.

Record of persons appointed for receivership, showing names of plaintiff, defendant, and their attorney; appraiser's and receiver's reports, list and nature of debts, date due, amount, appraised value, and claim filed by receiver. Double indexed by names of plaintiffs and defendants. Typed. 600 pp. 18 x 12 x 3. Clk. off.

73. RECORD OF ASSIGNMENT, 1845-1929. 3 vols. (2, and 2 vols. not numbered).

Record of personal property and real estate to satisfy debts, showing date, inventory, appraisement, names of debtor and creditor, and amount of bill. Indexed alpha. by names of both parties.

Hdw. 265 pp. 13 x 9 x 1 $\frac{1}{2}$. 1 vol., 1845-59, o. stg. rm., attio; 2 vols., 1860-1929, Clk. off.

Sanity Cases

74. SANITY RECORD, 1863-1926. 4 vols. (1, and 3 vols. not numbered). 1871-74, 1880-82, missing. Title varies: Vol. 1, and 2 not numbered, 1863-1900, Insand Record.

Record of statements alleging insanity, showing date, name of patient, mental condition, habits, conduct, health, actions, statements of medical attendant and examiner, certification of justice of peace, order of admission to hospital, order of arrest, superintendent's hospital receipts, sheriff's return, order of discharge, and warrant for patient's return. Indexed alph. by names of insane persons. Hdw. 71 pp. 14 x 10 x 3/4. Clk. off.

75. EPILEPSY AND INSANITY INQUESTS, 1929--. 1 file box.

Title varies: Mislabeled, Epilepsy.

Statements alleging insanity, showing name of and history of patient, statements of physician and medical examiner, order of admission to hospital, application for admittance, and sheriff's warrant for return. No index. 11 x 10 x 4 3/4. Clk. rec. rm.

Naturalization

76. NATURALIZATION (PETITION) AND DECLARATION OF INTENTION,

1918-27. 1 vol.

Record of petitions and affidavits for naturalization, showing name, birthplace, date, description of immigrant, age, residence, from where emigrated, date of arrival, and sworn statement of intention to become a citizen. Indexed alph. by names of aliens. Typed. 100 pp. 18 x 12 x 1 1/2. Clk. rec. rm.

77. FINAL OATH, 1812-98. 2 vols.

Record of final oaths of aliens who have petitioned for citizenship. showing date, name of petitioner, date, and place of birth. Indexed alph. by names of aliens. Hdw. 2200 pp. 14 x 10 x 1 1/2. Clk. rec. rm.

Civil Proceedings

Entry (see also entries 102-103, 145)

78. ENTRY DOCKET, ISSUE DOCKET, AND FEE BOOK, 1929--.

4 vols.

Entry of cases, issues, and fees paid. Contains: Entry Docket, Issue Docket, and Fee Book, Civil, entry 79; Entry Docket, Issue Docket, and Fee Book, Criminal, entry 102. Indexed alph. by names of plaintiffs and defendants. Hdw. 400 pp. 18 x 12 x 2. Clk. off.

79. ENTRY DOCKET, ISSUE DOCKET, AND FEE BOOK, CIVIL, 1929--.

In Entry Docket, Issue Docket, and Fee Book, entry 78.

Record of the entry of cases to be tried, the issues, and fees, showing date filed, names of plaintiff, defendant, and their attorneys, case number, cause of action, date of trial.

80. ISSUE DOCKET, 1853-1918. 8 vols. (1-5, 2, and 2 vols. not numbered). 1874-78, missing.

Issue docket of cases. Contains: Issue Docket, Civil, entry 81; Issue Docket, Criminal, entry 103. No index. Hdw. 200 pp. 18 x 12 x 2. Clk. off.

For subsequent records, see entry 58A.

81. ISSUE DOCKET, CIVIL, 1853-1918. In Issue Docket, entry

80.

Record of cases filed for court action, showing case number, date filed, book and page number, names of parties, and their attorneys, and number of days and miles.

Trial (see also entries 104-107, 146-147)

82. COURT DOCKET, 1821--. 22 vols.; 6 bundles. (A,A,
1-6, and 14 vols. not numbered).

Court docket of cases. Contains: Court Docket Civil, entry 83;

Court Docket, Criminal, entry 104; Court Docket, Probate, entry 128.

No index. 1821-1917, hdw.; 1918-- , hdw. and typed. 295 pp. 11 x 11 x 3.

18 vols., 1821-1917, Clk. off.; 4 vols., 6 bundles, 1917-- , Clk. rec. rm.

83. COURT DOCKET, CIVIL, 1821--. In Court Docket, entry
82.

Record of civil, criminal and probate cases to be tried, showing
names of parties to action and of their attorney, clerk's notes,

number of case, date, and minutes of court; probate: showing names of
estate, deceased, and attorneys; and court proceedings.

84. BAR DOCKET, 1868-99. 14 vols. 1878-89, missing.

Benen docket of court cases. Contains: Bar Docket, Civil, entry

85; Bar Docket, Criminal, entry 105; Bar Docket, Probate, entry

129. No index. Hdw. 75 pp. 14 x 8 x $\frac{1}{2}$. Clk. rec. rm.

85. BAR DOCKET, CIVIL, 1868-99. In Bar Docket, entry 84.

Record of probate, civil, and criminal court cases, showing number
of case, names of parties and their attorneys, date filed, and

proceedings; probate: showing date, names of deceased, administrator,

and heirs; case number, cause of action, value of estate, and
proceedings of court.

86. ORDER BOOK, 1821--. 32 vols. (C-D, F-Z, A1-A6, and

3 vols. not labeled). Vols. A, B, and E, missing.

Order book of cases. Contains: Order Book, Civil, entry 88;

Order Book, Criminal, entry 106. Indexed alph. by names of

plaintiffs and defendants. 1821-1907, ndw.; 1903--, typed. 575

pp. 16 x 10 x 2 $\frac{1}{2}$. 31 vols., 1821-1934, Clk. off.; 1 vol., 1935--,

Clk. rec. rm.

87. GENERAL INDEX, 1873-1904. 3 vols. (2, 2, and 1 vol.

not numbered).

Index to order book. Contains: General Index, Civil, entry 89;

General Index, Criminal, entry 107. Arr. alph. by names of

plaintiffs and defendants. Hdw. 200 pp. 18 x 12 x 3. Clk.

rec. rm.

88. ORDER BOOK, CIVIL, 1821--. In Order Book, entry 86.

Record of proceedings of civil and criminal cases in circuit

court, showing names of plaintiff, defendant, and their attorney,

date, cause, and action taken by court.

89. GENERAL INDEX, CIVIL, 1873-1904. In General Index, entry

89.

Index to Order Book, showing names of plaintiff, defendant, and

their attorneys, book and page of issue docket, fee docket,

and execution docket; case numbers, and cause of action.

Disposition (see also entries 103-110)

90. JUDGMENT DOCKET, 1846--. 8 vols. (1, 1-2, B-C, E, and

2 vols. not numbered). 1928-31, missing.

Judgment docket of cases. Contains: Judgment Docket, Civil, entry 91; Judgment Docket, Criminal, entry 108. Indexed alph. by names of plaintiffs and defendants. Hdw. 170 pp. 18 x 12 x 2. 6 vols., 1846-1927, Clk. off.; 1 vol., 1861-75, e.stg. rm., attic; 1 vol., 1932--, Clk. rec. rm.

91. JUDGMENT DOCKET, CIVIL, 1846--. In Judgment Docket, entry 90.

Record of judgments rendered in court cases, showing names of parties and their attorneys, amount of judgment, costs, date rendered, names of sureties on replevin bond, and receipt of satisfaction.

92. COMPLETE RECORD, 1821-1905. 14 vols. (B-M, E, and 1 vol. not labeled). Title varies: 1821-71, Record Book.

Complete record of cases. Contains: Complete Record, Civil, entry 93; Complete Record, Criminal, entry 110. Indexed alph. by names of plaintiffs and defendants. Hdw. 582 pp. 18 x 12 x 2 $\frac{1}{2}$. Clk. off.

93. COMPLETE RECORD, CIVIL, 1821-1905. In Complete Record, entry 92.

Record of civil cases in circuit court, showing names of parties to action and attorneys, kind of action, case number, date, description of proceedings, and final disposition of charge.

Executions (see also entry 154)

94. EXECUTION DOCKET, 1821-1926. 5 vols. (1-4, and 1 vol.

not numbered). 1839-52, missing. Title varies: 1 vol.,
1821-38, Execution Book.

Record of writs for settlement of debts, and sheriff's executions, showing date issued, kind of writ, names of parties and their attorneys, amount and date of judgment, costs, and officer's return. Double indexed alph. by names of plaintiffs and defendants. Hdw. 225 pp. 18 x 12 x 2. Clk. off.

95. EXECUTION, 1873-99. 4 file boxes.

Writs of executions, showing date, names of parties and their attorneys, inventory of personal property and real property, inventory of real estate, amount of judgment, and sheriff's return. No index. 12 x 10 x 4 $\frac{1}{2}$. Clk. off.

96. LIS PENDENS RECORD, 1879--. 1 vol.

Record of notices of foreclosure of mortgages on real estate, showing names of parties, description of land, date, and amount of mortgage. Double indexed alph. by names of plaintiffs and defendants. Hdw. 350 pp. 18 x 12 x 3. Clk. off.

97. SHERIFF'S CERTIFICATE OF SALE, (Lis Pendens), 1881--. 1 vol. (3).

Record of sheriff's notices and certificates of sale, showing date of notice, names of parties, amount of judgment, and description of property sold. Indexed alph. by names of plaintiffs and defendants. Hdw. 350 pp. 18 x 12 x 3. Clk. off.

98. LIS PENDENS, REDEMPTION RECORD, 1881-95. 1 vol. (4).

Record of the redemption of land, showing names of plaintiff and defendant, description of land, date paid, and amount of judgment. Double indexed alph. by names of plaintiffs and defendants. Hdw. 350 pp. 18 x 12 x 3. Clk. off.

99. PRAECIPE, 1880-1900. 2 vols.

Record of orders of attorneys to clerk to furnish transcripts of legal papers relating to case, showing names of parties and their attorneys, date filed and date completed, and signatures of attorneys and clerk. Arr. chron. Hdw. 200 pp. 16 x 11 x 2. Clk. off.

100. SUPPORT DOCKET, 1920--. 1 vol.

Record of money paid to clerk for defendant's support, showing number of cause, names of plaintiff and defendant, amount, terms of payment, date, amount and date received, date and amount paid out, and how paid. Indexed alph. by names of plaintiffs. Hdw. 295 pp. 18 x 12 x 3. Clk. off.

Criminal Causes

101. INDICTMENT RECORD, 1854--. 6 vols. (1-6). 1904-6, missing.

Record of indictments, showing date, names of plaintiff, defendant, attorneys, and witnesses; witnesses' statements; and names of clerk and judge. Indexed alph. by names of defendants. 1854-1904, Feb. 1934--, ndw.; 1906-Jan. 1934, typed. 427 pp. 18 x 13 x 2½. Clk. rec. rm.

Criminal Proceedings

Entry (see also entries 78-81, 145)

102. ENTRY DOCKET, ISSUE DOCKET, AND FEE BOOK, CRIMINAL, 1929--. In Entry Docket, Issue Docket, and Fee Book, entry 78.

Entry of cases to be tried, the issues and fees, showing date filed; names of plaintiff, defendant, and their attorneys; case number; cause of action; date of trial; and amount of fees.

103. ISSUE DOCKET CRIMINAL, 1853-1918. In Issue Docket, entry 80.

Record of cases filed for court action, showing case number, date filed, book and page, names of parties and their attorneys, action or proceedings of court, and numbers of days and miles witnessos traveled.

Trial (see also entries 82-89, 146-147)

104. COURT DOCKET, CRIMINAL, 1821--. In Court Docket, entry 82.

Record of criminal cases to be tried, showing names of parties to action and their attorneys, clerk's notes, number of case, date, and minutes of court.

105. BAR DOCKET, CRIMINAL, 1868-99. In Bar Docket, entry 84.

Record of criminal cases, showing number of cases, names of parties to action and their attorneys, date filed, and proceedings of court.

106. ORDER BOOK CRIMINAL, 1821--. In Order Book, entry 80.

Record of proceedings of criminal cases, showing names of plaintiff, defendant, and their attorneys; date; cause number; and action taken by court.

107. GENERAL INDEX, CRIMINAL, 1873-1904. In General Index, entry 87.

Index to order book of cases, showing names of plaintiff, defendant and their attorneys; book and page number; case number; and cause of action.

Disposition (see also entries 91-92),

108. JUDGMENT DOCKET, CRIMINAL, 1846--. In Judgment Docket, entry 90.

Record of judgments rendered in criminal cases, showing names of parties and their attorneys, amount of judgment, costs, date rendered, name of surety on replevin bond, and receipt of satisfaction.

109. CONVICTION RECORD, 1909-14. 1 vol.

Record of convictions and sentences in criminal court cases, showing date of indictment, names of defendant, plaintiff, and prosecuting attorney; fees; names of jurors, witnesses for estate, and heirs; and judge's decision. Indexed alph. by names of defendants. Hdw. 146 pp. 18 x 12 x 1 $\frac{1}{2}$. Clk. off.

110. COMPLETE RECORD CRIMINAL, 1821-1905. In Complete Record, entry 92.

Record of criminal cases in circuit court, showing names of parties to action and attorneys, kind of action, case number, date, description of proceedings, and final disposition of charge.

Probate Causes
(See also entry 148)

111. PROBATE CASES, 1826--. 80 file boxes; 7 drawers.

Estate papers and wills. Contains: Estate Cases, entry 162; Wills, entry 115. No index. File boxes, 13 x 10 x 5; drawers, 26 x 16 x 11. 80 file boxes, 1826-1922, Clk. off.; 7 file drawers, 1922--, Clk. rec. rm.

112. PROBATE (Estate Cases), 1826--. In Probate Cases, entry 111.

Record of settlement of estates, showing last will and testament of deceased, date, acceptance by executor or administrator, executor's or administrator's bond and oath, appointment and report of appraiser, names of heirs, relation to deceased, itemized list of property, description and valuation, executor's report, and receipt of payment to creditor.

113. GENERAL INDEX OF ESTATES, 1872-76. 1 vol.

General index to all probate records, showing names of deceased, administrator or guardian, date of letters, page and book, and date of discharge. Arr. alph. by names of decedents. Hdw. 200 pp. 18 x 12 x 1 $\frac{1}{4}$. Clk. off.

114. WILL RECORD, 1845--. 5 vols. (B-F).

Record of wills, showing date, names of testator, heirs, and witnesses, and amount of bequest. Indexed alph. by names of testators. Hdw. and typed. 500 pp. 18 x 13 x 2 $\frac{1}{4}$. Clk. off.

115. WILLS, 1826--. In Probate Cases, entry 111.

Original wills, showing amount of bequest, and names of testator, heirs, and witnesses.

116. ADMINISTRATOR'S BOND RECORD, 1853--. 3 vols. (1-3).

Record of administrator's bonds, showing date, names of administrator of estate and surety, and amount and condition of bond. Indexed alph. by names of estates. Hdw. 600 pp. 18 x 12 x 3. Clk. off.

117. EXECUTOR'S BOND RECORD, 1851--. 3 vols. (1-3).

Record of executor's bonds, showing date, names of executor, sureties, and estate; and amount and condition of bond. Indexed alph. by names of estates. Hdw. 300 pp. 18 x 12 x 2. Clk. off.

118. INVENTORY RECORD, 1852--. 12 vols. (1-12).

Record of inventory of property of deceased, showing name of deceased, description of property, valuation, amount and value of property taken by widow, and date of inventory. Indexed alph. by names of decedents. Hdw. 580 pp. 18 x 13 x 2 $\frac{3}{4}$. Clk. off.

119. INVENTORY OF PERSONAL ESTATE, 1826--. 113 file boxes.

Inventory list of personal property, showing description of property, number of items, valuation, property taken by widow,

names of appraisers and debtors, kind of claim, amount, rate of interest, and amount and date of credit. No index.

13 x 10 x 4 $\frac{3}{4}$; 26 x 16 x 11. Clk. off.

120. RECORD OF SALE BILLS, 1826--. 8 vols. (1-7, and 1 vol. not numbered).

Record of sales of personal property, showing list of unsold property, date of sale, terms, number on inventory, description of items sold, amount of cash paid, and names of purchaser, sureties, and estate. Indexed alph. by names of estates. Hdw. 500, pp. 18 x 12 x 2 $\frac{1}{2}$. Clk. off.

121. SALE BILL, 1865-1912. 2 file boxes.

Bills of sale of personal property, showing names of deceased and purchaser, description of items sold, amount, total, and date. No index, 12 x 10 x 4 $\frac{1}{2}$. Clk. off.

122. PARTITION RECORD, 1859-1905. 1 vol.

Record of petitions for partition of real estate or property, showing names of parties, description and location of property, amount of property that petitioner requests, and action taken by court. Indexed alph. by names of plaintiffs and defendants. Hdw. and typed. 400 pp. 18 x 12 x 1 $\frac{3}{4}$. Clk.

For subsequent records, see entry 131.

123. ADMINISTRATOR'S REPORT OF MONEY RECEIVED, 1892. 1 vol.

Record of money received by administrator from sale of property, showing name of payer, on what account, date, amount, and remarks. No index. Hdw. 211 pp. 18 x 12 x 1 $\frac{1}{4}$. Clk. off.

124. PROOF OF PUBLICATION, 1881-97. 1 vol.

Record of proof of publication, showing exact announcement as published, names of administrator or executor of estate, and of affiants; and date. Indexed alph. by names of affiants. Hdw. 412 pp. 18 x 12 x 3. Clk. off.

Guardianship Cases

125. GUARDIANSHIP, 1884--. 19 file boxes, 2 file drawers.

Record of person appointed for guardianships, showing date, names of person appointed and of ward; application for letters; name, location, description, and valuation of estate; amount of bond, name of surety, current report to judge, amounts of receipts and expenditures, and names of payer and payee. No index.. File boxes, 13 x 10 x 4 3/4; file drawers, 26 x 16 x 11. Clk. rec. rm.

126. GUARDIAN'S BONDS, 1852--. 3 vols. (1-3).

Record of guardian's bonds, showing date, names of guardian, ward, and sureties; and amount and condition of bond. Indexed alph. by names of wards. Hdw. 500 pp. 18 x 12 x 3. Clk. off.

Probate Proceedings
(See also entries 147-151)

127. GENERAL ENTRY CLAIM AND ALLOWANCE DOCKET, 1879--.

8 vols. (3-8, and 2 vols. not numbered).

Record of claims and allowances, showing date, names of estate, administrator, and claimant; kind and amount of claim, and

amount allowed. Arr. alph. by names of decedents. Hdw. 225 pp.
17 x 12 x 2. Clk. off.

128. COURT DOCKET, PROBATE, 1821--. In Court Docket, entry 22.
Record of probate cases to be tried, showing names of estates,
attorney, and trust officer; and court proceedings.

129. BAR DOCKET, PROBATE, 1868-99. In Bar Docket, entry 84.
Record of probate cases, showing date; names of deceased, ad-
ministrators, and heirs; caso number; cause of action; value of
estate; and proceedings of court.

130. GUARDIAN'S APPEARANCE DOCKET, 1884-1919. 1 vol.
Record of guardians, showing names of deceased, heirs, sureties,
and guardians; amount of bond, bond record, fee book, order book,
and pago number; amount received or disbursed by guardian, and
date. Indexed alph. by names of guardians. Hdw. 328 pp. 18 x
12 x 1 3/4. Clk. off.

For subsequent record, see entry 131.

131. ORDER BOOK, PROBATE, 1821--. 27 vols. (5-27, and 4
vols. not numbered).
Record of probate causes, showing date, names of plaintiff, and
defendants, and court action. Indexed alph. by names of plaintiffs.
Hdw. 550 pp. 18 x 13 x 3. Clk. off.

132. GENERAL INDEX, PROBATE COURT, 1829-31. 1 vol.
General index to records of estates, showing date of grant of
letters, names of executor or administrator, and estate, kind of
letters, and docket and order book and page numbers. Arr. alph.
by names of administrators or executors. Hdw. 200 pp. 18 x 12 x 3.
Clk. off.

133. COMPLETE RECORD, PROBATE, 1829-1900. 17 vols.

Complete record of settlement of estates, showing names of estates, administrator, and heirs; reports by executor or administrator; receipts and disbursements, amount, names of payers or payee, and final settlement. Indexed alph. by names of estates. Hdw. 450 pp. 16 x 11 x 1 $\frac{1}{2}$. Clk. off.

Juvenile Causes

134. HISTORY RECORD, 1911. 1 vol.

Record of juvenile cases, showing date, names of child and parents, or guardian, parents' occupation and income, child's age, health, address; school attended, and date. Indexed alph. by names of juveniles. Hdw. 187 pp. 18 x 12 x 3. Clk. off.

Bonds

135. RECOGNIZANCE BONDS, 1832-1920. 2 vols. 1837, missing.

Title varies: 1 vol. 1832-86, Record of Recognizance Bonds.

Record of recognizance bonds, showing date, names of sureties, and parties, amounts, kind of charge, and approval of clerk. No index. Hdw. 150 pp. 14 x 8 x 1. Clk. rec. rm.

Change of Venue

136. TRANSCRIPT RECORD, 1881--. 4 vols. (1-2,1-2).

Record of civil court cases transferred to other counties, showing names of plaintiff, defendant, and their attorneys, date of instrument, cause, and kind of action taken; amount of money involved, and case number. Double indexed alph. by names of plaintiffs and defendants. 1881-Oct. 18, 1904; Jan. 20, 1934-- , hdw.; Oct. 23, 1904-Jan. 9, 1934, typed. 500 pp. 18 x 12 x 2 $\frac{1}{2}$. Clk. off.

Fees and Cash Records

137. REGISTER OF FEES AND FUNDS HELD IN TRUST, 1911--. 1 vol.

Record of fees and funds held in trust from civil, criminal, and probate cases, showing date, name of payer or payee, title and number of cause, cash book, record book, and page number and memoranda. Indexed alph. by names of payers and payees. Hdw. 241 pp. 18 x 13 x 2 $\frac{1}{2}$. Clk. off.

138. FEE BOOK, (CIVIL), 1858-1930. 16 vols. (1-16).

Record of fees from civil court cases, showing date, title and number of cause, names of plaintiff, defendant, and payee, kind and amount of fees, and total. Indexed alph. by names of plaintiffs and defendants. Hdw. 275 pp. 18 x 13 x 23/4. Clk. off.

139. CRIMINAL FEE BOOK, CIRCUIT COURT, 1904--. 3 vols.

(1-3).

Record of fees from criminal court cases, showing date, name of payer, title and number of cause, and amount and kind of fees.

Indexed alph. by names of payers. Hdw. 300 pp. 16 x 12 x 2.

Clk. off.

140. FEE BOOK, GUARDIANSHIPS, 1896--. 2 vols. (6-7).

Record of court fees, showing names of wards. and guardian, date appointed, kind and amount of fees, order book, and page number, and date received. Indexed alph. by names of guardians. Hdw.

250 pp. 18 x 12 x 2 3/4. Clk. off.

141. RECORD OF FINES AND FORFEITURES, 1911-16. 1 vol.

Record of fines and forfeitures, showing name of payer, date collected, docket page, amount of fines collected, amount of forfeitures collected, and date paid treasurer. No index. Hdw.

432 pp. 18 x 12 x 3. Clk. off.

142. REGISTER OF FINES AND COSTS, 1874-91. 1 vol.

Record of fines and costs from civil and criminal court cases, showing date, names of plaintiff, defendant, and court; fee book, and page number, amount of fines, amount of costs, and remarks.

No index. Hdw. 200 pp. 18 x 12 x 1 1/2. Clk. off.

143. WITNESS FEE REGISTER, 1881-87. 1 vol.

Record of fees paid to witnesses in civil, probate and criminal court cases, showing names of witnesses, plaintiff, and defendant; fee book. and page numbers, amount, date received.

and disbursed, and signature of witness. Indexed alph. by names of payers. Hdw. 200 pp. 16 x 11 x 1 $\frac{1}{2}$. Clk. off.

VI. COMMON PLEAS COURT

The common pleas court was established by an act of 1852, effective in Union County in 1853. The judge was elected for a term of four years. (1)

The court had jurisdiction in matters relating to probate of wills; appointment of guardians for persons of unsound mind and other disabilities; in matters relating to executors and administrators; (2) in civil matters ranging from fifty to one thousand dollars, except in cases of slander, libel, breach of marriage contract, and an action on an official bond, or where the title of real estate was in issue; (3) and criminal jurisdiction in cases which were not felonies, except those triable by the justice of the peace. (4)

At the time of the creation of this court, cases pending which came under the new jurisdiction, were transferred from the circuit court to the common pleas court. Because of the inadequacies of this court, it was abolished in 1873 and the jurisdiction was transferred to the circuit court. Pending cases continued to be entered in common pleas records until completion of the suits. (5)

All the records are located in the courthouse, and are, with other records, in the custody of the clerk of the circuit court.

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- | | |
|--|---|
| (1) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 1. | (4) 2 Rev. Stat. 1852,
pt. 1. ch. 8 sec. 14. |
| (2) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 4. | (5) Acts 1873, ch. 29,
sec. 80. |
| (3) 2 Rev. Stat. 1852, pt. 1,
ch. 8, sec. 11. | |

Civil Causes
(See also entries 69-77)

144. CIVIL CASES, COMMON PLEAS COURT, 1853-73. In Civil Cases, entry 69.

Papers of civil cases, showing names of parties to action and of attorneys, date, cause of action, summons for appearance, defendant's statements, and orders by the judge.

Court Proceedings
(See also entries 78-93, 102-110)

145. ISSUE DOCKET, 1853-86. 2 vols. (1, and 1 vol. not numbered).

Record of cases filed in court, showing names of attorney, plaintiff, defendant, and witnesses; date filed, and final statement. Indexed alph. by names of plaintiffs. Hdw. 500 pp. 18 x 12 x 3. Clk. off.

146. COURT DOCKET, 1853-74. 3 vols. (1-3).

Record of all cases tried, showing date, names of parties, cause, and proceedings of court. Indexed alph. by names of defendants. Hdw. 275 pp. 18 x 12 x 2 3/4. Clk. off.

147. ORDER BOOK, 1853-72. 4 vols. (A, 2-4).

Record of orders issued by court, showing date, court term, affidavit of unpaid judgments, executions, and returns; appointment of land commissioners, and names of plaintiff, defendant, administrator, and guardian. Indexed alph. by names of plaintiffs and defendants. Hdw. 500 pp. 12 x 7 x 1 3/4. Clk. off.

Probate Causes
(See also entries 111-124)

148. MISCELLANEOUS RECORD, PROBATE, 1851-54. 1 vol.

Record of guardianships, petitions for deeds, and land partitions, showing term of court, names of parties to action, and amount of consideration. Indexed alph. by names of plaintiffs. Hdw. 204 pp. 18 x 12 x 3. Clk. rec. rm.

Probate Proceedings
(See also entries 127-134)

149. APPEARANCE DOCKET, PROBATE, 1839-75. 2 vols. (1-2).

Record in condensed form of court actions, showing proceedings in probate court, returns made, receipts for payment made, and names of claimants, attorneys, administrator, and estate. No index. Hdw. 300 pp. 18 x 12 x 3. Clk. rec. rm.

150. ORDER BOOK, PROBATE, 1853-73. 4 vols. (1-4).

Record of settlement of cases, showing names of deceased and executor, report of settlement, amount received and expended, names of persons benefited, purpose of payment, amount, and balance after settlement. Indexed alph. by names of deceased. Hdw. 633 pp. 18 x 12 x 3. Clk. off.

151. COMPLETE RECORD, 1853-72. 2 vols. (A-B).

Record of civil and criminal cases in court, showing names of parties to action, cause, date, and verdict. Indexed alph. by names of parties to action. Hdw. 510 pp. 12 x 8 x 1 3/4. Clk. off.

152. FEE BOOK, 1853-73. 3 vols. (1-3).

Record of fees collected, showing term of court, names of plaintiff and defendant, amount, date, summons, and papers filed.

Indexed alph. by names of plaintiffs and defendants. Hdw.

290 pp. 18 x 12 x 2 3/4. Clk. off.

153. WITNESS DOCKET, 1839-78. 3 vols. (1a, 1b, and 1 vol. not numbered).

Record of witnesses summoned, showing cause number, names of witnesses, amount of fee, and total amount. No index. Hdw.

407 pp. 18 x 12 x 3. Clk. rec. rm.

VII. SHERIFF

The sheriff is a constitutional officer elected for a term of two years. He must give a bond to insure faithful performance of his duties, and is required to take the usual oath of office. (1) No person is eligible to hold the office of shoriff for more than four years in any period of six years. (2) Prior to the Constitution of 1851 the office of sheriff functioned by virtue of the Constitution of 1816. (3) The inception date of this office in Union County is 1821, the organization date of the county.

The sheriff is the conservator of peace within Union County. He may arrest without process all persons, who within his view commit any crime or misdemeanor, and hold them in custody during investigation of the cause of such arrest. He is required to suppress all breachos of the peace and has authority to call to his aid the power of the county; pursue and commit to jail all felons; maintain and proserve order in the courts of the county oxcept justico of the peace courts. Ho also maihtains the jail and takes care of the prisoners confined in it. (4) It is his duty to protect porsons in danger of possible lynchings. (5) He makes arrests of all persons on indictmonts, warrants, affidavits, and upon information received from the prosecutor or the court, and commits them to jail. (6)

As a court officer of Union County he is required to make service of all process. (7) Ho sells mortgaged property

on foreclosure proceedings; (8) executes deeds to real estate sold on executions; (9) conveys persons committed to state charitable, correctional, or penal institutions; (10) and attends sessions of the county council (11) and the county commissioners, (12) and executes their orders.

All the records are located in the courthouse.

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|---------------------------------------|---|
| (1) 2 Rev. Stat. 1852; Burns 49-2801. | (8) Acts 1881 spc. sess.; Burns 3-1819. |
| (2) Const., art. 6, sec. 2. | (9) Acts 1881 spc. sess.; Burns 2-4101. |
| (3) Const., 1816, art. 4, sec. 25. | (10) Acts 1905; Burns 9-2232. |
| (4) 2 Rev. Stat. 1882; Burns 49-2802. | (11) Acts 1899; Burns 26-510. |
| (5) Acts 1905; Burns 10-3310. | (12) 1 Rev. Stat. 1852; Burns 26-611. |
| (6) Acts 1905; Burns 9-1001. | |
| (7) 2 Rev. Stat. 1852; Burns 49-2803. | |

Executions and Reports
(See also ontries 94-100)

154. SHERIFF'S DOCKET, 1873-85. 2 vols. (2, 1 vol. not numbered). Oct. 1875-80, missing.

Record of civil, criminal, and probate court cases, showing dates, names of plaintiff, defendant, and witnesses; action taken, court proceedings, and court term. No index. Hdw. 200 pp. 16 x 10 x 1 $\frac{1}{2}$. 1 vol., 1873-75, Clk. off.; 1 vol., 1873-85, attic stg. rm.

155. JUROR'S REGISTER, 1885-1931. 2 vols. (1, and 1 vol. not numbered).

Juror's daily register, showing date, name of cause, jurors' names,

court term, mileage traveled, amount of mileage for trial, total mileage, and names of sheriff and bailiff. No index. Hdw.

200 pp. 16 x 11 x 1. 1 vol., 1885-June 1918, attic stg. rm.; 1 vol., June 1918-31, Shf. off.

156. JAIL REGISTER, 1891--. 2 vels. (1-2).

Register of persons held in jail, showing date committed, nature of crime, name, length of time held, whether dismissed or sentenced, name of institution transferred to, and length of time to serve.

Arr. alph. by names of criminals. Hdw. 200 pp. 16 x 10 x 2.

1 vol., 1891-Jan. 6, 1911, attic stg. rm.; 1 vol., Jan. 6, 1911--, Shf. off.

157. SUMMARY OF MESSAGES (RADIO), 1936. 1 file beard.

Radio messages by Indiana State Police Radio System, relative to crimes, showing date, nature of crime and committed, and police activities. No index. Sheets, 11 x 9. Shf. eff.

Fee and Cash Book

158. SHERIFF'S FEE AND CASH BOOK, 1871-1927. 4 vels. (1-3,

and 1 vol. not numbered). Title varies: Sheriff's

Fee Book.

Record of fees and cash received, showing date, names of payee and payer, nature of service, receipts and allowances, name of court, and check number. No index. Hdw. 300 pp. 17 x 12 x 2.

3 vels., 1871-Dec. 23, 1912, attic stg. rm.; 1 vol., Dec. 23, 1912-27, Shf. eff.

VIII. CORONER

The coroner is a constitutional officer elected for two years without restriction on reelection. (1) He is required to post bond not exceeding five thousand dollars nor less than one thousand dollars. (2) The office was created before 1851 by virtue of the Constitution of 1816. (3) The inception date of this office in Union County is 1821, the organization date of the county.

The coroner is required to investigate deaths by violence, by accident, and of suspicious nature, and to determine the cause and manner of death. He holds inquests without a jury, (4) and may subpoena witnesses and employ a physician to make a post mortem examination, (5) filing his report and verdict with the clerk of the circuit court. (6) He is a peace officer with the same powers as the sheriff, (7) and acts as sheriff in event of absence, vacancy, personal interest, or incapacity of that officer, (8) and serves warrants on the sheriff if necessary. (9)

All the records are located in the clerk's office, in the courthouse.

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| (1) Const. 1851, art. 6, sec. 2. | (6) 2 Rev. Stat. 1852, Acts |
| (2) 2 Rev. Stat. 1852; Acts | 1879 spc. sess.; Burns |
| 1933; Burns 49-2901. | 49-2909. |
| (3) Const. 1816, art. 4, sec. 25. | (7) 2 Rev. Stat. 1852; Acts |
| (4) 2 Rev. Stat. 1852; Acts 1871, | 1933; Burns 49-2901. |
| 1879 spc. sess.; Burns 49-2904. | (8) 2 Rev. Stat. 1852; Burns |
| (5) 2 Rev. Stat. 1852; Burns | 49-2902. |
| 49-2906. | (9) 2 Rev. Stat. 1852; Burns |
| | 49-2903. |

159. CORONER'S INQUEST, 1895--. 2 file boxes. Title varies:
Coroner's Verdict.

Coroner's investigations of sudden deaths, showing date, name of deceased, cause of death, names of witnesses and their testimony, description of body, where found, and verdict. No index. 7 x 7 x 5.

IX. PROSECUTING ATTORNEY

The prosecuting attorney is a constitutional officer, elected in each judicial circuit for a term of two years. (1) He is required to post bond to be approved by the judge of the circuit court and filed with the clerk. (2)

Prior to the Constitution of 1831, the office of prosecuting attorney existed by virtue of an act of 1831. A prosecuting attorney for each judicial circuit was chosen by a joint ballot of the senate and house of representatives. (3)

This office has existed in Union County since 1831.

It is the duty of the prosecuting attorney to inquire into the commission of any felony or misdemeanor received on information. (4) He conducts all prosecutions for felonies and ~~misdemeanors~~ in Union County, all suits on forfeited recognizances, resists applications for changing names, protects interests of all persons of unsound mind, superintends on behalf of the county any of its trust funds, and defends all suits in which the same may be interested. (5)

The prosecuting attorney may take acknowledgments to deeds or other instruments in writing, administer oaths, protest notes and checks, take depositions of witnesses, and perform any duty now conferred on a notary public.

(1) Const., art. 7, sec. 11;
2 Rev. Stat. 1852; Burns
49-2501.

(2) 2 Rev. Stat. 1852; Burns
49-2502.

(3) Rev. Laws 1831, ch. 10, sec. 1.

(4) 2 Rev. Stat. 1852;
Burns 49-2503.

(5) 2 Rev. Stat. 1852;
Burns 49-2504.

(6) Acts 1919; Burns 49-2507.

No records could be found.

X. ASSESSOR

The office of assessor was created by an act of 1891. (1) This officer is elected for a four-year term, there being no prohibition against successive terms. The inception date of this office in Union County is 1891. Qualifications are established by law; He must be a continuous freeholder of Union County for not less than four years prior to the date of his election, and he must post a five thousand dollar bond, with two or more good freehold sureties approved by the auditor, who also administers the oath of office. His work is under the direction of the state board of tax commissioners, and he may be removed by that board, after a hearing, for incompetency, neglect of duty, or misconduct in office. (2)

The duties of the assessor are: To examine carefully the tax duplicates, to instruct and advise the township assessors, to review their returns, to assess omitted real and personal property, to appraise estates for inheritance taxes, to report to the state board any delinquencies of township assessors, (3) to examine public records, (4) and to set a value upon intangibles for taxation. (5) He is ex-officio member and president of the Union County board of review. (6)

All the records are located in the auditor's office in the courthouse.

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- (1) Acts 1891, ch. 99, sec. 112. (5) Acts 1933; Burns 64-905.
(2) Acts 1919; Burns 64-1101. (6) Acts 1919, 1920 spec. sess.;
(3) Acts 1919; Burns 64-1102. Burns 64-1201.
(4) Ibid.

160. DEPUTY ASSESSOR'S APPOINTMENT, 1936. 1 file box.
Appointments of deputies by township assessor, showing date,
names of assessor, deputy, and township; and oath of deputy.
No index. 13 x 4 x 10.

XI. BOARD OF REVIEW

By virtue of an act of 1919, Union County has a board of review for the annual review of assessments and the equalization of valuation of real and personal property. The board is composed of the assessor, treasurer, and auditor, ex officio, and two freeholders of opposite political parties, appointed annually by the judge of the circuit court. The assessor is president and the auditor is secretary of the board. (1)

From 1881 to 1891 the duties of reviewing and equalizing tax assessments were performed by a county board of equalization consisting of the county commissioners and four freeholders appointed by the circuit judge. (2) The law of 1891 superseded this act and created the board of review, composed of the treasurer, assessor, and auditor. (3) The act of 1919 reestablished the board, adding the two freeholder appointments to its membership. (4) The inception date of this board in Union County is 1891.

It is the duty of the board to make changes in the valuation of property in the township or any taxing unit within the township, and to determine the amount to be added or deducted in order to make an equitable equalization of taxes throughout the county. It also may redetermine the valuation of any particular tract or lot upon complaint of the owner. If the board shall find the aggregate assessment too high, too low, or unequal, it may set aside the assessment of the whole county, or of any township taxing unit therein, and order a new assessment. (5)

The board also makes a general review of assessment lists to discover omitted property and to correct errors in the lists. It assesses the capital stock of corporations in the county, except those assessed by the state board of tax commissioners, such as railroad, telephone, and telegraph companies. (6)

All the records are located in the auditor's office, in the courthouse.

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| (1) Acts 1919; Burns 64-1201,
64-1205. | (4) Acts 1919; Burns, ibid. |
| (2) Acts 1881, ch. 96, sec. 129. | (5) Ibid. |
| (3) Acts 1891, ch. 99. sec. 114. | (6) Ibid. |

161. RECORD, COUNTY BOARD OF REVIEW, 1891--. 1 vol.

Minutes of meetings of the board of review, showing date, names of members of the board, nature of business transacted, and their decisions. No index. 1891-June 27; 1932, hdw.; June 27, 1932-June 29, 1935, typed; June 29, 1935-- , hdw. 427 pp. 13 x 12 x 2 $\frac{1}{2}$.

162. PETITION FOR REVIEW OF ASSESSMENT, 1933--. 1 file box.

Title varies: Assessment Appeals.

Petitions of taxpayers for assessment adjustments on property, showing name of petitioner, address, date of petition, location and description of property, property value, reason for correction appeal, and amount of correction. No index. 13 x 4 x 10.

XII. BOARD OF TAX ADJUSTMENT

The board of tax adjustment of Union County was established by an act of legislature in 1933 and consisted of seven members. (1)

By an act of 1937 the membership of the board was changed. One is a member of the county council, chosen by the council, one member is the mayor of the largest city in the county or any public official of the county appointed by the said mayor of the largest city of the county, one member of the county board of education selected by such board, and four freeholders of the county appointed by the judge of the circuit court. Not more than four members of such adjustment board can be members of the same political party. The board is empowered to serve for one year. (2)

It is the duty of the board to examine, and if it deems necessary, revise, change, or reduce, but not increase, any tax levies and any corresponding items of the budget on which the tax levies are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. (3)

The records of this office are located in the auditor's office in the courthouse.

(1) Acts 1933; Burns 64-304.
(2) Acts 1937, ch. 119, sec. 4.

(3) Acts 1933; Burns 64-304.

163. JOURNAL, Board of Tax Adjustment, 1932--. 1 vol.

Minutes of meetings of the board, showing date, meeting hour, business presented, examination of township budgets, levies made, and members present. No index. 1932-35, typed,; 1936, ~~---~~ hdw. 100 pp. 12 x 7 x $\frac{1}{2}$.

XIII. BOARD OF FINANCE

By virtue of an act of 1907, the board of county commissioners of Union County constitutes the board of finance. The auditor serves as secretary. It may sue and be sued in its own name whenever necessary to accomplish the purpose intended by its creation. (1) The inception date of this board in Union County is 1907.

The board of finance has charge of and controls the funds of Union County. (2) Its functions are to select the banks to serve as depositories for county funds and to apportion the funds among such depositories. In lieu of depositing county funds in banks, the board may purchase United States Government bonds or other interest-bearing obligations of the United States Government or its instrumentalities. (3) The board receives monthly statements of county funds on deposit from the banks, (4) and may, as it sees fit, revoke the commission of any depository. (5)

The general assembly of 1935 repealed the act establishing this board, and in the same session in the Depository Act of 1935, reestablished the board of finance practically unaltered. The board has supervision of all public funds of the county, and the safekeeping and deposit thereof. (6)

(1) Acts 1907; Burns 61-606.

(2) Acts 1907; Burns 61-606.

(3) Acts 1907, 1932 spec. sess.;
Burns 61-610.

(4) Acts 1907, 1931; Burns 61-616.

(5) Acts 1907; Burns 61-613.

(6) Acts 1935; Burns, 1936 suppl.,
61-628.

No records could be found.

XIV. SCHOOL FUND BOARD

The county school fund board was created by an act of 1935. It consists of three members: the auditor and the clerk ex officio, and one member appointed by the judge of the circuit court for a two-year term. (1)

The duty of this board is to make all loans from the common school and the congressional township school funds to owners of real property secured by mortgage. This was formerly a duty of the auditor. The board must satisfy itself as to the value of real estate offered in the mortgage, the validity of the title, and whether it is encumbered. (2)

The inception date of this board in Union County is 1935. All the records are located in the auditor's office in the courthouse.

(1) Acts 1935; Burns, 1936
suppl., 28-209.

(2) Acts 1865, 1935; Burns, ibid.

164. SCHOOL FUND MORTGAGES, 1889--. 2 file boxes.
School fund mortgages and approvals. Contains: Approval of School Fund Loans, entry 165; School Fund Mortgage, entry 221. No index. 13 x 10 x 4 $\frac{1}{2}$. Aud. off.

165. APPROVAL OF SCHOOL FUND MORTGAGE, 1935--. In School Fund Mortgage, entry 164.
Approvals of school fund loans on backs of school fund mortgages showing date, approval, and signatures of members of school fund board.

XV. TREASURER

The treasurer is a constitutional officer, elected for a term of two years. No person is eligible to serve more than four years in any period of six years. (1) He is required to execute his official bond, in the penalty of not less than the amount of money which may come into his hands at any time during his term. (2) Prior to the Constitution of 1851 the office of treasurer was in existence by virtue of an act of 1817. (3) The inception date of this office in Union County is 1821, the organization date of the county.

The treasurer receives all moneys coming to Union County and deposits the same on the proper orders issued and attested by the auditor. (4) He keeps fee books and cash books. (5) He makes quarterly reports to the commissioners; (6) at the expiration of his term of office, he gives a sworn statement to the auditor, showing specifically the amount of fees collected, (7) and deposits with the auditor all orders redeemed. (8) He makes a monthly statement to the treasurer of state, (9) and collects all taxes. (10)

The laws of the state also place certain ex-officio duties upon the treasurer. He is a member of the board of review, (11) and has custody of county funds, although the depositories are chosen by the board of finance. (12)

All the records are located in the courthouse.

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| (1) Const., art. 6, sec. 2. | (8) 1 Rev. Stat. 1852; Burns |
| (2) 1 Rev. Stat. 1852; Acts | 49-3114. |
| 1865, 1919; Burns 49-3101. | (9) Acts 1859, 1861; Burns |
| (3) Acts 1817, ch. 17, sec. 1. | 49-1813. |
| (4) 1 Rev. Stat. 1852; Burns | (10) Acts 1919; Burns 64-1502. |
| 49-3103. | (11) Acts 1919, 1920 spec. sess.; |
| (5) Acts 1895; Burns 49-1401. | Burns 64-1201. |
| (6) Acts 1895, 1913; Burns | (12) Acts 1907, 1932 spec. sess.; |
| 49-1403. | Burns 61-610. |
| (7) Acts 1895, 1903, 1913; Burns | |
| 49-1402. | |

Tax Collections

166. TAX DUPLICATE AND DELINQUENT LIST, 1841--. 132 vols.

Record of tax assessments, showing duplicate number, name of taxpayer, location and description of real estate, value of lands, improvements, personal property; and total value, total tax, amount of tax paid, and amount delinquent. Arr. alph. by names of taxpayers. Hdw. 200 pp. 17 x 26 x 2 $\frac{1}{2}$. 121 vols., 1841-1924, attic stg. rm.; 11 vols., 1925--., Tr. rec. rm.

167. MORATORIUM TAX DUPLICATE, 1933--. 1 vol.

Record of tax moratoriums, showing date, name of property owner, description of property, amount of delinquency and semiannual payments, and interest. No index. Hdw. 50 pp. 17 x 14 x 1. Tr. off.

168. ABSTRACT OF DELINQUENT TAXES, 1935.. 1 vol.

Record of taxes remaining unpaid at close of November tax period, showing date, name of taxpayer, number of tax duplicate, and amount of delinquency. Arr. by townships. Hdw. 100 pp. 16 x 21 x 1 $\frac{1}{2}$. Tr. off.

169. RECORD OF INSOLVENT TAXES, 1872--. 3 vols. (1, 1, and 1 vol. not numbered). 1889-1929, missing.

Record of insolvent taxes, showing name of insolvent, description of property, amount of delinquency, and delinquency period.

No index. Hdw. 350 pp. 17 x 15 x 2. 2 vols., 1872-88, attic stg. rm. ; 1 vol., 1929--, Tr. rec. rm.

170. INTANGIBLE STAMP RECORD, 1933--. 3 vols.

Record of intangible tax stamps, showing amount of stamps on hand at start of day, amount withdrawn during office hours, amount remaining at close of day, and date. No index. Hdw. 75 pp. 8 x 8 x 1. Tr. off.

171. MONTHLY TAX RECEIPTS, 1935--. 1 vol.

Record of intangible tax paid by banks, showing name of bank, date of receipt, and amount of tax paid. No index. Typed. 10 pp. 17 x 8 x 3/4. Tr. rec. rm.

172. INHERITANCE TAX RECEIPTS, 1914--. 2 vols.

Record of inheritance taxes, showing title of estate, name and date of death of decedent, names of executor and heirs, relationship to deceased, and amount of tax paid. No index. Hdw. 350 pp. 10 x 24 x 1 1/2. Tr. off.

173. REGISTER OF TAXES COLLECTED, 1932--. 2 vols.

Record of tax collections, showing date, number, total tax collected, distribution, and kind of tax. Arr. chron. under townships. Hdw. 200 pp. 17 x 15 x 1 1/2. Tr. rec. rm.

174. REGISTER OF TAXES COLLECTED, 1928-29. 1 bd1.

File of tax reports, showing date, number of duplicate, amount collected, name of taxpayer, classification of tax collected, and special assessments. No index. 17 x 14 x 1 $\frac{1}{2}$. Tr. rec. rm.

175. TAX RECEIPTS, 1929--. 6 file cabinets and 11 boxes.

Receipts, showing name of taxpayer, description of real estate and chattels, total amount of tax charge, and date. Arr. alph. by names of taxpayers under township heads. 3 steel cabinets, 21 x 18 x 18; 3 wood cabinets, 36 x 27 x 13; 11 boxes, 13 x 10 x 6 $\frac{1}{2}$. 3 cabinets, 1929-32, Tr. rec. rm.; 3 cabinets and 11 boxes, 1933--, Tr. off.

176. TAX RECEIPTS, 1889-1928. 600 vols.

Record of tax receipts, showing amount received, name of payer, description of property, number of receipt, and date of payment. No index. Hdw. 100 pp. 10 x 8 x 1. Attic stg. rm.

Receipts and Disbursements

177. DAILY BALANCE OF CASH AND DEPOSITORIES, 1918--.

19 vols.

Record of daily balance, showing amount of taxes collected, special assessments, receipts from state, township, and cities; disbursements, depository accounts, amounts deposited and withdrawn, and balance. No index. Hdw. 330 pp. 17 x 12 x 3. 11 vols., 1918-28, attic stg. rm.; 8 vols., 1929--, Tr. rec. rm.

178. RECORD OF MONTHLY BALANCES, 1912--. 2 vols. (1-2).

Record of montaly balances, showing date of balance, amount received, amount disbursed, and balance by funds. No index. Hdw. 160 pp. 19 x 16 x 2. 1 vol., 1912-Apr. 1, 1925, attic stg. rm.; 1 vol., Apr. 1925--, Tr. rec. rm.

179. TREASURER'S CASH BOOK, 1869--. 38 vols.

Record of tax money received, snowing date, amount, number of tax duplicate, total in current, delinquent, insolvent, and surplus. tax funds; and special assessments. Arr. chron. Hdw. 450 pp. 17 x 12 x 2½. 27 vols., 1869-1927, attic stg. rm.; 11 vols., 1928--, Tr. off.

180. LEDGER OF RECEIPTS, APPROPRIATIONS, AND DISBURSEMENTS, 1927--. 3 vols.

Record of receipts, appropriations, and disbursements, showing date, serial number, purpose, or cause; amount received or disbursed; where redeemed; and appropriated funds. No index. Hdw. 400 pp. 18 x 14 x 3. Tr. off.

181. RECORD OF RECEIPTS, 1843-1926. 7 vols.

Record of cash receipts, snowing date, serial number, name of payer, purpose of payment, amount, and total. Arr. chron. Hdw. 250 pp. 16 x 14 x 2. 4 vols., 1843-1919, attic stg. rm.; 3 vols., 1920-26, Tr. off.

182. RECORD OF DISBURSEMENTS, 1843-1926. 7 vols.

Record of disbursements, snowing date, warrant number, name of payee, purpose of payment, amount, and balance. Arr. chron. Hdw. 275 pp. 16 x 14 x 2. 4 vols., 1843-1900, attic stg. rm.; 3 vols., 1900-1926, Tr. off.

183. REGISTER OF WARRANTS BY DEPOSITORIES, 1921--. 1 vol. (3).

Record of warrants, showing date, warrant number, name of fund, amount of warrant, ledger page, and name of depository. No index. Hdw. 484 pp. 17 x 15 x 2. Tr. rec. rm.

184. WARRANTS, 1934-35. 3 file cabinets.

Cancoled warrants, showing date, claim number, amount, name of payee, title of fund, and purpose of payment. No index. 21 x 18 x 18. Tr. rec. rm.

185. REGISTER OF ORDERS, 1841-89. 5 vols. (2-5, and 1 vol. not numbered).

Record of orders drawn on county funds, showing date, serial number, amount and purpose of payment, and name of payee. Arr. chron. Hdw. 172 pp. 12 x 8 x 1 1/8. Attic stg. rm.

186. RECEIPTS, 1925-29. 1 file cabinet.

Duplicate receipts, showing serial number, date issued, name of payer, purpose of payment, and amount. No index. 19 x 19 x 21. Tr. rec. rm.

School Funds (see also entries 53, 219-225)

187. REGISTER OF SCHOOL FUND RECEIPTS, 1856-89. 1 vol.

Record of receipts on school fund, showing name of payor, amount paid, and date. Arr. chron. Hdw. 25 pp. 16 x 11 x 3/4. Attic stg. rm.

188. REGISTER OF ORDERS, SCHOOL FUND, 1856-89. 1 vol.

Record of payments from school fund, showing date and number of order, name of payee, title of fund drawn on, purpose of payment, and amount. Arr. chron. Hdw. 172 pp. 12 x 8 x 1 1/8. Attic stg. rm.

XVI. AUDITOR

The auditor is a constitutional officer, elected for a four-year term. (1) No person can hold office for more than eight years in any period of twelve. (2) He is required to post bond in the amount of ten thousand dollars, approved by and filed with the county commissioners. (3) The inception date of this office in Union County is 1841.

This office is the center of county financial administration, and here the financial records of county business are preserved.

The auditor's principal functions are fourfold: As a county "controller", he keeps the accounts of the county and issues warrants for all claims, including those approved by the commissioners. (4) Ex officio he acts as clerk to the board of commissioners, (5) the county council, (6) and the board of tax adjustment, (7) and as secretary to the board of finance. (8) He is also a member and the secretary of the board of review. (9) As a tax officer, he prepares the official tax duplicates, (10) and certifies to the treasurer the amount of taxes due from banks. (11) As budget officer, he compiles estimates made to him by each county agency and submits them to the county council. (12)

Other routine duties are: Keeping a land transfer record book; (13) managing the common school and the congressional township school funds as a member of the school fund board, (14) and apportioning semiannually the interest of these funds to the

school corporations; (15) preparing the ditch duplicate covering assessments for construction or repair of ditches and drains; (16) issuing peddlers' licenses (17) and public warehouse permits; (18) acknowledging deeds and mortgages executed for security of trust funds; (19) and approving bonds of township trustees. (20)

All the records are located in the courthouse.

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| (1) 1 Rev. Stat. 1852; Burns 49-3001. | (11) Acts 1933; Burns 64-810. |
| (2) Const., art. 6, sec. 2. | (12) Acts 1899; Burns 28-520. |
| (3) Acts 1899; Burns 49-3003. | (13) Acts 1919; Burns 64-1409. |
| (4) 1 Rev. Stat. 1852; Burns 49-3005; Acts 1897; Burns 28-806. | (14) Acts 1865; Burns 28-104; Acts 1865, 1935; Burns, 1936 suppl., 28-209. |
| (5) 1 Rev. Stat. 1852; Burns 26-611. | (15) Acts 1879; Burns 28-265. |
| (6) Acts 1899; Burns 26-509. | (16) Acts 1933; Burns 27-134. |
| (7) Acts 1933; Burns 64-304. | (17) 1 Rev. Stat. 1852; Burns 42-204. |
| (8) Acts 1907; Burns 61-606. | (18) Acts 1875, 1879 spec. sess.; Burns 67-201. |
| (9) Acts 1919, 1920 spec. sess.; Burns 64-1201. | (19) 1 Rev. Stat. 1852; Burns 49-3011. |
| (10) Acts 1919; Burns 64-1403. | (20) Acts 1915; Burns 65-103. |

Audits and Reports

189. FIELD EXAMINER'S REPORT, 1912--. 5 file boxes.

1913, 1917-29, missing.

Report of examiners on condition of the various public offices, showing names of examiner and office examined, date examination covers, and financial statement of receipts and disbursements.

No index. 13 x 4 x 10. 2 file boxes, 1912-28, Recr. off.;

3 file boxes, 1912--, Aud. off.

190. AUDITOR'S CERTIFICATE OF DISTRIBUTION, 1928--. 3 vols.

Record of auditor's certificates of distribution of taxes and other collections due townships or corporations, showing date issued, to whom issued, kind of tax, and amount. No index. Typed. 150 pp. 9 x 11 x 1. Aud. off.

191. DISTRIBUTION SHEET, 1921--. 1 cabinet.

Distribution sheets of tax collections prorated to townships and corporations, showing amount of taxes distributed to each township or corporation, name of fund, and amount apportioned to each fund. No indx. 25 x 26 x 15½. Aud. off.

192. FINANCIAL REPORT OF THE COUNTY AUDITOR, 1932-35. 1 file box.

Annual financial reports to the state board of accounts of receipts, disbursements and indebtedness, showing date, source of revenue, nature of disbursements, name of fund debited or credited, bond issue, and total indebtedness. No index. 13 x 4 x 10. Aud. off.

193. COUNTY OFFICERS FEES COLLECTED, 1933--. 1 file box.

Reports of fees collected by various county offices, showing instrument number, kind of instrument, total amount collected quarterly for each instrument, and total amount due county. No index. 13 x 4 x 10. Aud. off.

194. RECEIPT, 1931--. 1 file box.

Receipts for sale of intangible tax stamps, showing date, receipt number, name of property owner, description and value of property, and amount of tax. No index. 13 x 4 x 10. Aud. off.

195. REPORT OF TRUSTEE, 1869-71. 1 file box.

Report of township trustees, showing date, total amount of receipts and disbursements; names of trustee, township, payer and payee; purpose, and balance due. No index. 13 x 3 x 10. Aud. off.

196. JUDGE OF CIRCUIT COURT ALLOWANCES, 1952--. 2 file boxes.

Miscellaneous court allowances made by circuit court judge, showing date, amount, and kind of allowance. No index. 10 x 4 x 13. Aud. off.

For prior records, see entry 10.

Receipts and Disbursements

197. RECORD OF MONTHLY BALANCES, 1914--. 2 vols. (1-2).

Record of monthly balance of receipts and disbursements, showing date, previous balance, amount received and disbursed during month, name of fund debited or credited, and balance at end of month. No index. Hdw. 160 pp. 19 x 16 x 1 3/4. 1 vol., 1914-Jan. 1, 1925, Aud. rec. rm.; 1 vol., Jan. 1, 1925--., Aud. off.

198. AUDITOR'S FEE AND CASH BOOK, 1873--. 2 vols. (2, 1 vol.

not numbered). 1885-1931, missing. Title varies:

Auditor's Fee Book.

Record of all fees collected, showing date, amount, name of payer, type of fee, and date and amount paid treasurer. No index. Hdw. 200 pp. 14 x 9 x 2. 1 vol., 1873-1936, attic.; 1 vol., 1931--., Aud. off.

199. LEDGER OF RECEIPTS, APPROPRIATIONS AND DISBURSEMENTS,
1912--. 11 vols. (1, 10 vols. not numbered).

Title varies: Auditor's Ledger of Receipts.

Record of receipts, appropriations, and disbursements, showing date, warrant number, amount, from what appropriation, and balance. Arr. chron. Hdw. 600 pp. 18 x 10 x 2 $\frac{1}{2}$. 1 vol., 1912-27, attic stg. rm.; 7 vols., 1927-33, Aud. rec. rm.; 3 vols., 1934--, Aud. off.

200. RECEIPT, 1931--. 1 file box.

Receipts of revenue from sources other than taxes, showing date, name of payer, purpose, amount, funds debited or credited, accounts presented to auditor for quietus, and receipt number. No index. 13 x 4 x 10. Aud. off.

201. REGISTER OF RECEIPTS, 1841-1924. 5 vols. (1, 4 vols. not numbered). 1856-89, missing. Title varies:

Register of Receipts and Expenditures.

Record of all revenue paid into the county treasury, showing date, receipt number, name of payer, purpose, and amount and name of fund. Arr. chron. Hdw. 175 pp. 12 x 8 x 1. Attic stg. rm.

202. POOR RECORD AND ACCOUNT, 1910-33. 1 vol.

Auditor's personal record and account book of quarterly disbursements of poor relief funds, showing date, name of township, and disbursement amount. No index. Hdw. 150 pp. 14 x 8 x 1. Aud. off.

203. POOR RELIEF LEDGER, 1935--. 1 vol.

Record of monthly balances of poor relief disbursements in each township, showing date, receipt or warrant number, total disbursement, receipt, and balance. Arr. alph. by names of townships. Hdw. 45 pp. 10 x 12 x 3/4. Aud. off.

204. REGISTER OF POOR FUND CLAIMS, 1935--. 1 vol.

Record of poor fund claims, showing date and amount of claim, kind of claim, name of vendor, and date and amount paid. No index. Hdw. 75 pp. 11 x 17 x 2. Aud. off.

205. COUNTY WARRANTS, 1866--. 47 vols. 1869-72, 1876-89, and 1889-92, missing. Title varies: County Orders.

Record of county warrants, showing appropriation, claim, warrant numbers, date issued, name of fund debited, purpose, date received and allowed, and amount. No index. 1866-1925, hdw.; 1925--, typed. 325 pp. 14 x 15 x 2 1/2. 38 vols., 1866-1925, attic stg. rm.; 6 vols., 1925-33, Aud. rec. rm.; 3 vols., 1933--, Aud. off.

206. AUDITOR'S QUIETUS, 1877--. 8 vols.

Record of auditor's quietus, showing date, name of person owing treasurer, and amount of receipt. Hdw. and typed. Condition fair. 200 pp. 17 x 11 x 1. 6 vols., 1877-1924, attic stg. rm.; 2 vols., 1925--, Aud. off.

Taxes

Appraisements

207. TRANSFER BOOK, 1840--. 141 vols. Numbering varies.

1854-59, missing. Title varies: Transfer Real Estate.

Record of transfers of real estate, showing description and location of property, value, names of grantee and grantor, grantee's address, kind of instrument, date of transfer, and fee. Arr. alph. by names of grantors and grantees. Hdw. 200 pp. 17 x 15 x 2. 24 vols., 1880-1903, Aud. off.; 117 vols., Aud. rec. rm.

208. SUPPLEMENTARY INFORMATION RETURN, 1927--. 4 file

boxes; 2 drawers; 1 cabinet. 1930, 1935, missing.

Title varies: Supplementary and Corporation Reports.

Reports required of individuals, partners, or corporations engaged in manufacturing, merchandising, or brokerage business, showing value of property, income, assets, liabilities, name, and business location. Arr. chron. 1927-31, Aud. rec. rm.; 1932--, Aud. off.

Returns

209. AFFIDAVIT OF MORTGAGE INDEBTEDNESS, 1909--. 6 file

boxes; 1 basket. 1930-31, missing. Title varies:

Mortgage Exemptions.

Affidavits of mortgage indebtedness for reduction in assessment valuation, showing name of mortgagee, statement of existing

mortgage, description and location of property, mortgage record, page number, amount of mortgage and affidavit. No index.

1 basket, 1909-29, attic stg. rm.; 2 file boxes, 1919-33, Aud. rec. rm.; 4 file boxes, 1932-1934, Aud. off.

210. MORTGAGE AFFIDAVIT, 1932-33. 1 file box.

Sworn statements of unpaid mortgages subjected to tax, showing book number, date and amount of mortgage, name of mortgagee, and affidavit. No index. 13 x 4 x 10. Recr. off.

211. FIREMAN EXEMPTION RECEIPTS, 1934-. 1 vol.

Record of fireman tax exemption receipts, showing name, date, property value, tax rates, and amount exempted. No index.

Hdw. 200 pp. 7 x 9 x $\frac{1}{2}$. Tr. off.

Lists

212. ASSESSOR'S BOOK, 1841--. 141 vols.

Record of property assessments to determine amount of taxation, showing name of owner, description and location of property, cost and assessed value, property value, mortgage and soldiers' exemptions, and total established by board of review. Arr. alph. by names of taxpayers. Hdw. 50 pp. 17 x 14 x $\frac{3}{4}$. 69 vols., 1841-1925, attic stg. rm.; 72 vols., 1926--. Aud. rec. rm.

213. ASSESSMENT OF REAL ESTATE AND IMPROVEMENTS, 1922--.

2 drawers; 1 desk drawer; 1 metal cabinet.

Assessor's list of real estate and improvement assessments,

showing name of assessor, description, and location of property, value of land improvements, and total value. No index. Cabinet, 19 x 18 x 21; 2 drawers, 19 1/2 x 19 x 4 1/2; desk drawer, 17 x 10 x 8 1/2. Assr. off.

214. PERSONAL ASSESSMENTS, 1898--. 195 vols. Numbering varies. 1924-36, missing. Title varies: Assessment List.

Record of personal property assessments, showing name of owner, address, age, occupation; lists of personal property, household goods, farm implements and all chattels; and valuation of each. Arr. alph. by names of owners. Hdw. 700 pp. 14 x 8 x 2 1/2. 105 vols., 1898-1923, attic stg. rm.; 90 vols., 1927--, Aud. rec. rm.

Delinquent and Erroneous

215. ERRONEOUS TAXES, 1911-35. 1 vol.

Record of receipts for checks for erroneous tax assessments, showing date, name of taxpayer, and amount overpaid. No index. Hdw. 200 pp. 17 x 11 x 1 1/2. Aud. off.

216. SALE BOOK FOR TAXES, 1866--. 1 vol.

Record of property paid for taxes, showing date, names of owner and purchaser, location and description of property, and purchase amount. No index. Hdw. 500 pp. 18 x 12 x 2. Aud. off.

217. TAX RECEIPTS FOR DELINQUENT TAX SALES, 1931-32. 1 file box. Title varies: Tax Certificate.

Certificates of sale of lands for delinquent taxes, showing

name of purchaser, date of sale, name of owner and purchaser, purchase price, and treasurer's certificate of delinquency. No index. 13 x 4 x 10. Aud. off.

Plat Books

218. PLAT BOOK, 1932. 6 vols.

Record of lands by townships, showing name of owner, location, description, and value of property, and plat drawings. No index. Hdw. 50 pp. 16 x 10 x $\frac{1}{2}$. Aud. rec. rm.

School Funds
(See also entries 53, 187-188)

219. REGISTER OF SCHOOL FUND LOANS, 1853--. 3 vols. (1, 3-4).

Title varies: Register of Loans, School Trust Funds. Register of mortgage loans made from school funds, showing name of mortgagor, date of mortgage, book and page number, amount, interest and principal payments, and description, location and value of property. Indexed alph. by names of mortgagors. Hdw. 500 pp. 16 x 12 x $2\frac{3}{4}$. 2 vols., 1853-May 8th, 1912, attic stg. rm.; 1 vol., May 8th, 1912--. Aud. off.

220. INVENTORY OF TRUST OR SCHOOL FUNDS LOANED, 1889-1935.

1 vol.

Inventory of school and trust fund loans, showing page number in register, date of loan, original amount, amount unpaid of each fund, total unpaid, date interest paid, and total brought forward each year. No index. Hdw. 480 pp. 16 x 17 x 2. Aud. off.

221. SCHOOL FUND MORTGAGE, 1889--. 2 file boxes. In School Fund Mortgage, entry 164.

Original school fund mortgages on real estate, showing date, description of land, amount of mortgage, and name of mortgagor.

22. SCHOOL FUND EXTENSION AND INTERESTS CONTRACTS, 1933.

1 file box.

Contracts or agreements for extension of payment on overdue interest of school fund loans, showing contract and loan numbers, amount of interest due and unpaid, date of mortgage, name of mortgagor, principal, book and page number, payments agreed upon, and length of time to pay. No index. 13 x 4 x 10. Aud. off.

223. AUDITOR'S REPORT OF SPECIAL SCHOOL REVENUE, 1921--.

1 file box.

Auditor's report to superintendent of public instruction of amount of special revenue collected in townships or corporations, showing date, amount collected from each township or corporation, and name of fund. No index. 13 x 4 x 10. Aud. off.

224. REGISTER OF SCHOOL FUND ORDERS, 1856-99. 1 vol.

Record of the register of orders for school funds, showing order date and number, name of payer, nature of claim, and amount.

No index. Hdw. 25 pp. 16 x 11 x 2. Attic stg. rm.

225. APPORTIONMENT RECORD, 1857-1933. 2 vols.

Record of the distribution of county school fund to each township or corporation, showing enumeration of children from which to apportion school fund, kind of fund, and amount allotted each

township or corporation. No index. Hdw. 300 pp. 18 x 16 x 1 3/4.

1 vol., 1857-Feb. 11th, 1899, attic stg. rm.; 1 vol., Feb. 11th, 1889-1933, Aud. off.

Official Bonds
(See also entries 15-20)

226. OFFICIAL BOND RECORD, 1873--. 3 vols. Title varies:

General Bond Record.

Record of bonds posted by county officials, showing date, amount, kind of bond, and name of official and surety. No index, 1873-Feb. 29, 1904, hdw.; 1904-29, hdw.; 1929--, hdw. and typed. 575 pp. 16 x 11 x 2 $\frac{1}{2}$. 2 vols., 1873-Feb. 29th, 1904, attic stg. rm.; 1 vol., Feb. 29, 1904--, Aud. off.

Miscellaneous

227. OATHS OF OFFICE, 1932--. 1 file box.

Oaths of various officers taking office, showing name of official, obligation, and signature of official. No index. 13 x 4 x 10. Aud. off.

228. PERMIT FOR WAREHOUSE, 1934. 1 file box.

Applications of corporations for a permit to own and operate a warehouse, showing date, purpose of warehouse, business address, and name of applicant. No index. 13 x 4 x 10. Aud. off.

XVII. REGISTRATION OFFICER

By an act of the legislature in 1933, the clerk of the circuit court is designated as ex-office registration officer of the county. He has full charge and control of the registration of voters and appoints as many deputies as are necessary to do the work. (1) The inception date of this office in Union County is 1934.

The clerk of the circuit court, as ex-officio registration officer, is required to provide all the necessary books and paraphernalia for the registering of voters. (2)

All the records are located in the courthouse.

(1) Acts 1933; Burns 29-306.

(2) Acts 1933; Burns 29-309.

229. REGISTRATION RECORD, 1934--. 30 vols.

Registration of voters, showing name, address, and precinct number. No index. Typed. 150 pp. 14 x 10 x 1 3/4. Clk. pvt off.

230. RECORD OF ABSENT VOTERS, 1918--. 2 vols.

Record of absent voters, showing name of voter, address to which ballot was sent, date of mailing, and receipt for delivery of ballot to inspector. No index. Hdw. 150 pp. 14 x 14 x 1 1/2.

Clk. rec. rm.

231. INTENTION TO HOLD RESIDENCE, 1890-1910. 1 vol.

Record of voter's notice of changing residence to another township or precinct, showing notice date, name of elector, age, names of township, city, or town; address, and precinct name. Arr. alph. by names of voters. Hdw. 125 pp. 16 x 11 x 1. Clk. rec. rm.

232. INTENTIONS TO BECOME ELECTOR, 1890-92. 1 vol.

Record of absent voters intending to hold residence, showing date of notice, names of elector, town, township, and city; age, address, and ward and precinct numbers. Arr. alph. by names of voters. Hdw. 125 pp. 16 x 11 x 1. Clk. rec. rm.

XVIII. BOARD OF PRIMARY ELECTION COMMISSIONERS

The primary election commissioners were provided for by an act of the legislature in 1915. They consist of the clerk of the circuit court, and two persons appointed by him, one from each of the two major political parties; each of whom is nominated in writing by the chairman of the county central committee of the two political parties respectively. It is their duty to prepare and distribute the primary ballots and generally supervise the primary elections. (1) The canvass of the primary votes is done by the county board of canvassers. (2) The inception date of this office in Union County is 1916.

All of the records are located in the courthouse.

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- (1) Acts 1915, 1917; Burns 29-504.
(2) Acts 1915; Burns 29-560.

233. CANDIDATES' STATEMENT OF EXPENSES, 1914--. 2 file boxes. 1919-35, missing.

Election expense papers. Contains: Candidate's Statement of Expense, Primary, entry 234; Candidates' Statement of Expenses, General, entry 238. No index. 12 x 10 x 5. 1 file box, 1914-18, 1936, Clk. rec. rm.; 1 file box, 1916-18, Clk. off.

234. CANDIDATE'S STATEMENT OF EXPENSES, PRIMARY, 1916--.

In Candidate's Statement of Expenses, entry 233.

Candidates' statement of election expenses, showing date, names of office and candidate, amount, and statement of expense.

235. RECORD OF ELECTIONS, 1890--. 2 vols. (1-2).

Election return record. Contains: Election Record, Primary, entry 236; Election Returns, entry 237; Election Record, General, entry 239. No index. Hdw. 400 pp. 18 x 12 x 4. Clk. rec. rm.

236. ELECTION RECORD, PRIMARY, 1916--. In Record of Elections, entry 235.

Record of statements of general election returns, showing names of officers and candidates, name and number of precinct, number of Democratic and Republican votes of each precinct, and meetings of board of election commissioners.

XIX. BOARD OF CANVASSERS

By an act of 1905, the legislature constituted the board of election commissioners a board of canvassers. They are required to canvass and estimate the certificates, poll lists, and tally papers. (1) The further duties of the board are: To tabulate the votes, record them in the poll books, and file them, together with the tally papers and certificates, in the office of the clerk. (2) The board selects its own chairman, and the clerk of the circuit court acts as clerk of the board, (3) and the board declares the election winners by a statement of certification. (4) The inception date of this office in Union County is 1906.

All the records are located in the courthouse.

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| (1) Acts 1905, 1927; Burns 29-1401. | (3) Acts 1905; Burns 29-1402. |
| (2) Acts 1905; Burns 29-1404. | (4) Acts 1905; Burns 29-1405. |

237. ELECTION RETURNS, 1906--. In Record of Elections, entry 235.

Record of election returns, showing names of officers and candidates, precinct number, number of votes cast by each party, and tabulation of returns.

XX. BOARD OF ELECTION COMMISSIONERS

By legislative enactment in 1889, the board of election commissioners was created. It consists of the clerk of the circuit court, and two persons appointed by him, one from each of the two major political parties; each of whom is nominated by the chairman of the county central committee of the two political parties respectively. This board is appointed annually and serves without pay. It prepares and distributes ballots for the election of the county officers. (1) The inception date of this office in Union County is 1890.

The board's duties are: To print ballots; to receive petitions to place candidates' names on the ballots; and to receive certificates of nominations by convention or primary election. (2)

All the records are located in the courthouse.

(1) Acts 1899; Burns 29-1002.

(2) Acys 1889, 1933; Burns 29-1003. .

238. CANDIDATE'S STATEMENT OF EXPENSES, GENERAL, 1914--.

In Candidate's Statements of Expenses, entry 233.

Candidate's statement of election expenses, showing date, name of candidate, and statement of expense.

239. ELECTION RECORD, GENERAL, 1890--. In Record of Election, entry 235.

General election record, showing names of officers and candidates, precinct number, number of votes cast, tabulation, and meetings of board of election commissioners.

XXI. BOARD OF EDUCATION

The educational system of Indiana had its beginning back in 1818, and since then it has undergone several changes.

The legislature in 1818 provided for the appointment by the county commissioners of a superintendent of schools for each congressional township. (1)

By legislative enactment in 1824 the school system was administered by three township school trustees, who were elective. (2)

The school administrative system was changed by the legislature in 1833. By this new act the election of a school commissioner was prescribed. (3)

In 1852 the legislature provided that the township trustees should serve as a board of school trustees in each civil township. (4)

By legislative enactment in 1865 three school trustees were elected by the common council of each incorporated city and the board of trustees of each incorporated town to administer the school system in conjunction with the township trustees of each civil township. (5)

By an act of 1873 the county board of education was created. The board was comprised of the county superintendent of schools, and the township trustees of the county, and the school trustees of each city and town of the county. (6)

The inception date of this board in Union County is 1873.

By legislative enactment in 1877 the membership of the board was changed to consist of the county superintendent of schools,

the township trustees, and the chairman of school trustees of each city and town. (7)

The duties of the board are to take care of the general needs of the schools, maintenance of school property, and purchase of furniture, books, maps, charts, and other supplies. (8) Its powers also include appointment of a county attendance officer upon nomination of the county superintendent. (9) The board may purchase text books from publishers and sell them to pupils at cost. (10)

All the records are located in the office of the superintendent of schools, in the courthouse.

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| (1) Acts 1818, ch. 49, sec. 1. | (6) Acts 1873, ch. 25, sec. 8. |
| (2) Acts 1824, ch. 97, | (7) Acts 1873, 1877; Burns |
| secs. 1, 2. | 28-801. |
| (3) Acts 1833, ch. 70, sec. 3. | (8) Ibid. |
| (4) 1 Rev. Stat. 1852, ch. 98, | (9) Acts 1921, 1932 spc. sess.; |
| secs. 4, 8. | Burns 28-501. |
| (5) Acts 1865, ch. 1, | (10) Acts 1921; Burns 28-613. |
| secs. 4, 5. | |

240. RECORDS, (County Board of Education), 1875--. 3 vols.

Minutes of board meetings, showing date, business transacted, roll call of members, and names of trustees present. No index.

Hdw. 150 pp. 12 x 9 x 1

XXII. SUPERINTENDENT OF SCHOOLS

In 1865 the legislature provided for a school examiner to be appointed by the county commissioners. (1)

By legislative enactment in 1873, the act of 1865 was amended, and the school examiner's title was changed to "county superintendent of schools". He was appointed by the township trustees to serve for a term of two years. (2)

In 1899 the legislature extended the term of office of the superintendent of schools to four years, and also provided that he be elected by the township trustees. The act also required that he post bond with the auditor to insure faithful performance of his duties as prescribed by law. (3) The inception date of this office in Union County is 1873.

The superintendent exercises general supervision of the schools of Union County. He visits each township institute once each school year and conducts teachers' county institutes. He carries out the orders of the state board of education and the state superintendent of public instruction. (4) He is required to make a report as to teacher's preparation, experience, and license before being hired by the school trustees. (5) He makes out the basis of apportionment of school revenues from the enumeration of pupils. (6) He receives statements for school aid relief from school and township trustees. (7) He is ex-officio member and president of the board of education. (8).

All the records are located in the superintendent of school's office, in the courthouse.

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| (1) Acts 1865, ch. 1, sec. 33. | (5) Acts 1927, 1933; Burns |
| (2) Acts 1873, ch. 25, sec. 2. | 28-4309. |
| (3) Acts 1899, 1911, 1913; Burns | (6) Acts 1865; Burns 28-715. |
| 28-702. | (7) Acts 1933; Burns 28-903. |
| (4) Acts 1899; Burns 28-704. | (8) Acts 1873, 1877; Burns 28-801. |

Activities and Reports

241. COUNTY SUPERINTENDENT'S REPORT, 1873-1923. 3 vols.

Record of reports to state superintendent, showing enumeration lists of pupils enrolled, names of teachers, salaries paid, tuition and school revenues, teachers' licenses, and educational subjects taught. No index. Hdw. 100 pp. 10 x 14 x 3/4.

242. ANNUAL FINANCIAL AND STATISTICAL REPORT, 1873--.

2 file boxes and 1 file drawer.

Report sheets, showing number of pupils enrolled in each grade in each township, number of graduates, number of transfers, names of teachers and janitors, salaries, and operating costs of school. No index. Boxes, 12 x 14 x 5; drawer, 31 x 14 x 1 1/2.

243. TEACHER'S REPORT TO THE COUNTY SUPERINTENDENT, 1907--.

10 file boxes.

Semi-annual report of pupils' attendance and grades, showing name and grade of pupils, subjects taught, and attendance record. No index. 12 x 5 x 14.

Teachers

244. STANDARD INDIANA TEACHER'S RECORD, 1936--. 1.

safe compartment.

Teacher's qualification cards, showing license record,

name, address, and grade of teacher; term of license, subjects qualified in, experience, training, and salary. No index.

Cards, 5 x 8.

245. RECORD OF TEACHERS' LICENSES AND DIPLOMAS, 1915-29.

1 vol.

Record of common, primary, and high school teachers' examinations, diploma examinations, and certificates of professional training, showing date, manuscript number, grade, and teacher's name and address. Arr. by grades of schools. Hdw. 400 pp. 18 x 13 x 2.

246. SUCCESS SCHEDULE, 1907--. 22 vols.

Record of progress or success of teachers, showing grades in personality, preparation, technique, pupil achievement, management, cooperation, professional attitude, and reading. No index. Hdw. 150 pp. 8 x 4 x 1.

247. UNION COUNTY TEACHERS' INSTITUTE, 1902--. 3 vols.

Minutes of business sessions, showing roll call, appointments of committees, business transacted, committee reports, and entertainments. No index. Hdw. 150 pp. 8 x 10 x $\frac{1}{2}$.

Pupils

248. INDIANA HIGH SCHOOL RECORD, 1930--. 1 safe compartment.

Record of high school pupils, showing pupil's name, date of birth, names of parents or guardian, address, date of entering high school, and scholarship and attendance records. No index. Cards, 8 $\frac{1}{2}$ x 11.

XXIII. HEALTH OFFICER

By legislative enactment in 1881, a county board of health was established and was required to elect a secretary who acted as the health officer for each town and city, and the county. (1)

In 1891 the legislature amended the act of 1881 and enlarged the duties of the health officer, who acted through the board of health. (2)

The health commissioner was provided for by an act of the legislature in 1909, and in the same act a repeal clause repealed the act creating the county board of health. The health commissioner is elected by the county commissioners to serve for a four-year term. (3) The health commissioner must be a licensed physician. (4) The inception date of the records of this office in Union County is 1881.

By an act of 1935 the title of county health commissioner was changed to county health officer, who is appointed by the county commissioner with the approval of the state board of health, to serve four years. The county health officer must be legally qualified to practice medicine, suitably trained in sanitary science, and his qualifications must be satisfactory to the state board of health. He is required to enforce the health laws of the state and enforce all the rules of the state board of health. (5)

It is the duty of the health officer to enforce the health laws; to record and report vital statistics, such as births, deaths, and marriages; to make sanitary inspections of all public

and private buildings in regard to sources of disease; to establish quarantine and take all reasonable means to protect the public health; to close schools and churches; and to prohibit public assemblies to prevent epidemics. (6)

All the records are located in the courthouse, unless otherwise stated.

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| (1) 1881 Rev. Stat. sec. 4993. | (5) Acts 1935; Burns, 1936 |
| (2) Acts 1891, ch. 15, sec. 8. | suppl., 35-118. |
| (3) Acts 1891, 1909; Burns | (6) Acts 1891, 1909; Burns |
| 35-108. | 35-111. |
| (4) Acts 1891, 1909; Burns | |
| 35-110. | |

Vital Statistics

249. BIRTH RECORD, 1882--. 6 vols.

Record of births, showing date, name of child, place of birth, sex, and color; names and residence of parents, total number of children in family, and name of physician. 1882-Apr. 1905, no index; Apr. 24, 1905--, indexed alph. by names of children. Hdw. 100 pp. 18 x 11 x 1. 5 vols., 1882-Nov. 21, 1927, C.C., Aud. rec. rm.; 1 vol., Nov. 22, 1927--, 207 N. Market St., Liberty, Ind.; Hdalth Offr. off.

250. MARRIAGE RETURNS, 1881-1934. 3 vols.

Record of marriages, showing names, ages, race, and color of bride and groom; birthplace, date, and return of officer who performed the marital rite. Indexed alph. by names of brides and grooms. Hdw. 200 pp. 17 x 12 x 1 $\frac{1}{2}$. Aud. off.

For other marriage records, see entries 21-22.

251. DEATH-RECORD, 1882--. 5 vols.

Record of deaths, showing name of deceased, place of death, marital status, birthplace, family statistics, physician's certificate, date, and place of burial. No index. Hdw. 100 pp. 18 x 11 x 1. 4 vols., 1882-Jan, 1928, C.C., Aud. rec. rm.; 1 vol., Jan. 1928--, 207 N. Market St., Liberty, Ind.; Hlth offr, off.

XXIV. BOARD OF PUBLIC WELFARE

The board of public welfare of Union County, created in 1936 by an act of the legislature, consists of five persons having a recognized interest in and knowledge of the problems of public welfare. The board members are appointed by the judge of the circuit court; at least two members must be women and not more than three members may be adherents of any one political party. (1)

Subject to the rules and regulations of the state department of public welfare, the board is charged with the administration of assistance to dependent children in their own homes, old age assistance, services and assistance to persons otherwise handicapped, the care and treatment of dependent, neglected, and handicapped children, children in danger of becoming delinquent, and such other welfare activities as may be delegated to it by the state department of public welfare, under the provisions of the act including services connected with assistance to the blind. (2)

The director, who is appointed by the board of public welfare of Union County under the supervision of the circuit court, performs the functions of probation officer and agent of the court. (3)

All jurisdiction vested in county boards pertaining to welfare work was transferred to the board of public welfare upon its organization in 1936. (4)

All records are located in the courthouse.

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| (1) Acts 1936 spc. sess.; Burns
1936 suppl., 52-1118. | (3) Acts 1936 spc. sess.; Burns,
1936 suppl., 52-1119, 52-1120. |
| (2) Acts 1936 spc. sess.; Burns,
1936 suppl., 52-1120. | (4) Acts 1936 spc sess.; Burns,
1936 suppl., 52-1408. |

252. APPLICATION FOR OLD AGE PENSION, 1933--. 2 file boxes.

Application sheets of persons sixty-five years old or older, who desire to receive old age pensions, showing name of applicant, residence, birthday and place of birth, list of relatives, property, citizenship, and former residences. Arr. alph. by names of applicants. 13 x 10 x 4 $\frac{3}{4}$. Aud. off.

253. RECORD OF APPLICANT FOR OLD AGE ASSISTANCE, 1936--.

1 file drawer.

Record cards of applications, showing date, names of applicant, relatives and children, code and serial numbers, health, acceptance, property, debts, insurance, monthly requirements, and date of confirmation. Arr. chron. and by serial numbers. 27 x 14 x 11 $\frac{1}{4}$. Wfr. off.

254. APPLICATION FOR ASSISTANCE TO THE BLIND, 1936--.

1 file box.

Application sheets, showing applicant's name, address, age, birth date, and place; prior residence; date of loss of sight; property; signatures of applicant and witnesses; and code and serial numbers. Arr. by serial numbers. 27 x 14 x 11. Wfr. off.

255. VISITOR'S REPORT ON APPLICANT FOR OLD AGE ASSISTANCE,

1936--. 1 file drawer.

Report sheets, showing verification by visitor of applicant's statements on application, and visitor's recommendation to welfare director. Arr. chron. and by serial numbers. 27 x 14 x 11 $\frac{1}{2}$. Wfr. off.

256. (RECOMMENDATIONS OF DIRECTOR OF WELFARE TO BOARD),

1936--. 1 vol.

County welfare director's report to welfare board, showing number of application, name of applicant, recommendation to grant or recommendation to reject, and action taken by board. No index. Typed. 18 pp. 12 x 15 x 3/4. Wfr. off.

257. CERTIFICATE OF AWARD FOR OLD AGE ASSISTANCE, 1936--.

1 file drawer.

Certificates of awards, showing application, code and serial numbers, date, name and residence of applicant, amount granted, and remarks. Arr. chron. 27 x 14 x 11 $\frac{1}{2}$. Wfr. off.

258. CERTIFICATE OF AWARD FOR ASSISTANCE TO THE BLIND,

1936--. 1 file drawer.

Sealed statements, showing certificate, code, and serial numbers; date, name, residence, amount allowed, and attest. Arr. by serial numbers. 27 x 14 x 11 $\frac{1}{2}$. Wfr. off.

XXV. SURVEYOR

The surveyor is a constitutional officer, elected for a term of two years without restriction on reelection. (1) He must give bond in a sum fixed by the board of county commissioners. (2) Prior to the Constitution of 1851 the office of the surveyor was in existence by virtue of an act of 1818. (3) The inception date of this office in Union County is 1821.

The surveyor has charge, under direction of the county commissioners, of all surveying and civil engineering work of the county, including the preparation of plans and specifications for, and supervision of, the construction of all bridges, turnpikes, or other roads, ditches, drains, and levies. (4) He also has charge of the repair and maintenance of county highways, (5) unless the county commissioners employ a highway supervisor. (6) The county commissioners may employ the surveyor to serve as highway supervisor. (7)

For private parties, he takes acknowledgment of mortgages and deeds for the conveyance of real estate, (8) and, upon request, establishes lines and corners of lands and lots. (9)

The surveyor may employ deputy surveyors to assist in performing the engineering duties of the office. (10)

All the records are located in the recorder's record room, in the courthouse.

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| (1) Const., art. 6, sec. 2; 1 Rev. Stat. 1852; Burns 49-3301. | (7) Acts 1933; Burns 36-1110. |
| (2) Acts 1913; Burns 49-3302. | (8) 1 Rev. Stat. 1852; Acts 1857; Burns 49-3317. |
| (3) Rev. Laws 1831, ch. 102, sec. 1. | (9) 1 Rev. Stat. 1852; Acts 1875; Burns 49-3311. |
| (4) 1 Rev. Stat. 1852; Acts 1911; Burns 49-3309. | (10) Acts 181 ⁹ ; 1899; Burns 49-3306. |
| (5) Acts 1933; Burns 36-1101. | |
| (6) Acts 1933; Burns 36-1113. | |

259. SURVEYOR'S RECORD, 1869-1902. 1 vol.

Hand drawn plats and descriptions, showing and describing established corners, dimensions of surveys, names of owners, locations, and dates. Indexed alph. by names of owners. Hdw. 455 pp. 15 x 10 x 1 3/4.

XXVI. HIGHWAY SUPERVISOR

In pioneer times the roads were maintained by the local authorities. The citizens usually worked out their road taxes by giving a certain number of days labor, furnishing their own teams. The township road superintendent had charge of the work performed. This system prevailed for nearly a half a century.

In 1879 the legislature constituted the county commissioners a board of turnpike directors, each serving as supervisor in his own district. (1) In 1913 the county highways were placed in charge of a superintendent of highways, who was appointed by the county commissioners for a term of two years. (2) Some records bear his title. This office was abolished in 1933, (3) and the powers and duties conferred on the surveyor. (4)

In order to provide for necessary supervision of highways in counties warranting more attention than the surveyor can give, the board of county commissioners has the right to appoint, at its option, a highway supervisor whose term of office is discretionary with the board of county commissioners. (5) The board of commissioners of Union County has appointed a highway supervisor.

The inception date of this office in Union County is 1933.

The highway supervisor oversees the maintenance and repair of all highways, bridges, and culverts of the county, (6) and has authority to fix the limits of loads carried over them. (7) He must attend the annual road school at Purdue University. (8)

All the records are located in the courthouse.

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| (1) Acts 1897, cn. 115, sec. 1. | (5) Acts 1933; Burns 36-1110. |
| (2) Acts 1913, cn. 330, sec. 1. | (6) Acts 1933; Burns 36-1103. |
| (3) Acts 1933; Burns 36-1113. | (7) Acts 1933; Burns 36-1102. |
| (4) Acts 1933; Burns 36-1101. | (8) Acts 1933; Burns 36-1110. |

260. HIGHWAY SUPERINTENDENT'S LEDGER, 1900--. 6 vols.

(1-2,1-2,12-13). 1912-13, missing. Title varies:

Record of Appropriations and Ledger of Accounts.

Record of all expenditures for upkeep of highways and roads, showing date and amount of appropriation; expenditures for labor, materials, and supplies; and balance to date. No index. Hdw. 600 pp. 18 x 14 x 2 $\frac{1}{2}$. 4 vols., 1900-1911, 1914-Oct. 1924, attic stg. rm.; 1 vol., Oct. 1924-32, Aud. rec. rm.; 1 vol., 1933--, Aud. off.

261. TIME AND ACCOUNT BOOK, 1914--. 450 vols.; 4 file boxes,

Title varies: Receipts for Labor and Materials.

Record of receipts for labor and material, showing name of payee, amount, date, kind of service rendered or materials supplied, and total cost. No index. Hdw. Vols., 40 pp. 7 x 5 x $\frac{1}{4}$; boxes, 13 x 10 x 4 $\frac{1}{2}$. Vols., 1914-29, attic stg. rm.; file boxes, 1931-33, Aud. rec. rm.; 1934--, Aud. off.

XXVII. AGRICULTURAL AGENT

The office of agricultural agent was created by the legislature in 1913. This act provided that an agent should be appointed upon petition by the residents of the county. (1)
The inception date of this office in Union County is 1919.

By legislative enactment in 1937 the office of agricultural agent was created for every Indiana county. The agricultural agent is appointed by the director of agricultural extension service of Purdue University, subject to the approval of a state board, entitled county agricultural agents board. The qualifications of the agricultural agent are prescribed by the board. (2)

The county council is required to appropriate not less than one thousand dollars annually to be used in paying office help, expenses of the agent, mileage, rent, or other incidentals. The salary of the agricultural agent is paid by the state through Purdue University.

The duties of the agricultural agent, under the supervision of Purdue University, are: To cooperate with movements for the advancement of agricultural and country life, with farmers' institutes, farmers' clubs, and other rural and civic organizations; to conduct practical farm demonstrations, boys' and girls' clubs and contest work; to give advice to farmers on practical farm problems; and to aid the superintendent of schools and the teachers of the county in giving practical education in agriculture and domestic science. (2)

By an act of 1931, the office of home demonstration agent, whose work is supplemental to that of the agricultural agent,

was authorized upon petition to the county council by taxpayers of the county. (3)

All the records are located in the agricultural agent's office, in the courthouse.

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| (1) Acts 1913, 1923, 1927;
Burns 28-4911. | (2) Acts 1937, ch. 224, sec. 1.
(3) Acts 1931, Burns 28-5627. |
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262. MONTHLY REPORT OF COUNTY EXTENSION AGENT, 1919--.

1 file box.

Reports and minutes of meetings of county agents, showing excerpts from dissertations of experts, character of and attendance at meeting, number of days in attendance, and days spent on projects. No index. 24 x 14 x 11.

263. ANNUAL NARRATIVE REPORT, 1924--. 13 vols.

Record of annual extension work, showing progress made by class and project, crop and soil conditions, and names of persons connected with or assisting in the work. No index. Typed. 35 pp. 11 x 9 x $\frac{1}{4}$.

264. COMBINED ANNUAL REPORT OF COUNTY EXTENSION

WORKERS, 1919--. 1 file box; 1 locker.

Copies of annual reports, showing names and titles of participants, reports on cereals, forage and legume crops, potatoes and tobacco, and other products. No index. Arr. chron.

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